TRINITY 2013 HANDBOOK
Trinity
A Residential College
of the Uniting Church in Australia
at The University of Western Australia

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This Handbook is designed to be your reference guide to the life of the College. It contains valuable information about the facilities and services available to residents, guidance for living together in harmony and reminders about your responsibilities while living at Trinity. It is expected that each resident will have read the Handbook and fully understands the information contained therein. Failure to be conversant with the contents of this Handbook will not be an excuse for behaviour or actions that do not meet our community expectations.
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MISSION STATEMENT

Trinity is a university residential community that aims to enable residents to advance their learning, enhance their personal growth and develop their potential within a Christian context and in a spirit of friendship.

MOTTO

Friendship • Learning • Growth

CORE VALUES

Community: Living and working in an atmosphere of mutual respect, support and care.

Diversity: Promoting diversity as a source of strength and encouraging an environment where all are treated equally and fairly.

Service: Contributing to the well being of others through active involvement and leadership both within and beyond the College.

Excellence: Aspiring to be the best we can be in all we do.
Trinity’s **Resident Services** staff look after residents’ interests and welfare, and not only help first year residents in the often difficult task of settling into their new environment, but also assist all residents in their life at Trinity. Importantly, Resident Services provides an essential link between residents, their parents and/or guardians and the support people and structures within the University and the broader community. Resident Services consists of the Deputy Head of College, the Registrar and an Administrative Assistant.

**Resident Advisors** are senior residents who are studying at UWA and have been appointed as staff members by Trinity. They are assigned to specific wings, developing trust and personal networks that engender a feeling of security and confidence within the community.

**SENIOR RESIDENT ADVISOR (SRA)**
The Senior Resident Advisor assists the Deputy Head in managing the Resident Advisor team. This is the most senior resident position in the College community. In the absence of the Head and Deputy Head of College, the SRA may be required to manage the College after-hours. The SRA will meet regularly with the Head and Deputy Head to discuss student issues and matters.

**Wing: MacFlargyll**
**Name:** Anita Kousari
**In what year did your association with Trinity begin?** 2010.
**When will you complete your course?** End of Semester 2, 2015.
**What degree will you be studying in 2013?** Law/Arts.
**What year of the degree will you be in?** 4th.
**List your hobbies, sports and general interests:** Reading, drinking tea, languages, travelling, spending time with family and friends, volunteering.
**List some reasons why you have enjoyed living at Trinity:** Diverse community, great people and amazing friendships.

**Describe why you have accepted this leadership role at College:** I have truly enjoyed being an RA in 2012 as it is a great way to meet everyone at College and make sure that other residents experiences at Trinity is as amazing. This is why I decided to join the RA team again for 2013.

**Wing: Hull**
**Name:** Cameron Cody
**Nickname:** Cam
**In what year did your association with Trinity begin?** 2011
**When will you complete your course?** End of Semester 1, 2014
**What degree will you be studying in 2013?** Sports Science Exercise and Health.

**What year of the degree will you be in?** 3rd
**List your hobbies, sports and general interests:** Sports, any sport, beach with friends, going to the races, camping trips with mates.
**List some reasons why you have enjoyed living at Trinity:** The college life has been some of the best days of my life. Trinity is a great place to make new friends from all over the world that you will have for life. Wing events, pub crawls, Res Club events and formal dinners, there is always something happening here so you’re never bored. We live in one of the best areas of Perth, you just couldn’t ask for a better place to live.

**Describe why you have accepted this leadership role at College:** I accepted this leadership role because I have experienced many aspects of college life and feel that it was time to experience another. I felt that I could give back to the college what is has given me in the last 2 years I have been here.
**Wing: Derry**  
**Name:** Aiden Davey  
**Nickname:** Aidos, Aids (don’t even think about it), Dougal (interesting story that one).  
**In what year did your association with Trinity begin?** 2012  
**When will you complete your course?** End of Semester 1, 2015  
**What degree will you be studying in 2013?** Bachelor of Commerce - Management/Engineering Science  
**What year of the degree will you be in?** Equivalent to 2nd Semester first year.  
**List your hobbies, sports and general interests:** Playing hockey for UWA and amongst Interwing/Intercollege/backyard sports (especially footy, soccer, and cricket). Love watching Australia in the cricket and Fremantle in the footy. Will never say no to good coffee, a good book, good comedy, good company, good music, a good debate, a good bit of Xbox or a good road trip among others. Would love to go on exchange to Japan one day.  
**List some reasons why you have enjoyed living at Trinity:** I love the fact that you feel like a part of a massive, supportive family almost as soon as you arrive at Trinity. The people and the atmosphere at the College are so vibrant and there is always something great going on to get involved in. ’Trinlife’ is a unique set of experiences that you will never get the chance to have anywhere else or at any other stage of your life.  
**Describe why you have accepted this leadership role at College:** I accepted the role as RA because I want to give whatever I can back into this great place. I hope to help others have the same awesome opportunities and experiences that I have been blessed with at Trinity, and even create some new ones! I am passionate about Trinity and about helping people in whatever ways I can, and this role allows me to do that.

**Wing: MacFlargyll**  
**Name:** Michiel de Beer  
**Nickname:** Emya, Beersman, de Beery, Johannesburg, Master Chief  
**In what year did your association with Trinity begin?** 2010  
**When will you complete your course?** End of Semester 2, 2016  
**What degree will you be studying in 2013?** Doctor of Dental Medicine.  
**What year of the degree will you be in?** 1st year, Postgraduate  
**List your hobbies, sports and general interests:** Rugby union, cricket, squash, fitness, gym, volunteering, reading about medicine, pharmacology, photography, Photoshop, YouTube, Facebook, music, snowboarding, jett-skiing, travelling, movies, TV shows (The Big Bang Theory, Grey’s Anatomy, Revenge, Pokémon, Avatar – The Legend of Korra), Xbox (Halo, Call of Duty, Battlefield 3), making the world a better place, general shenanigans and chilling with friends.  
**List some reasons why you have enjoyed living at Trinity:** Apart from the obvious, such as the great living and sport facilities, the amazing catering & cleaning services, the convenience of UWA being across the road, the availability of Academic Study programs, all the amazing events and the endless amount of opportunities to get involved in College, the main reason why I enjoy living at Trinity is because of the people. The Trinity community is made up of a vibrant group of young people from all parts of Australia and all over the world, and it is the strong sense of community that really makes Trinity a great College and a special place to live.  
**Describe why you have accepted this leadership role at College:** Being a person that naturally loves to help people out, and having had an amazing Trinity experience for the past 3 years, I accepted this leadership role to make a significant contribution to College and to further enrich the Trinity experience of new and returning residents.

**Wing: South**  
**Name:** Oakley Dew  
**In what year did your association with Trinity begin?** 2011  
**When will you complete your course?** End of Semester 2, 2013
What degree will you be studying in 2013? Bachelor of Science, Double Major
What year of the degree will you be in? 3rd
List your hobbies, sports and general interests: AFL, drumming, cricket, soccer, swimming, gym, beach with friends, general catch ups.
List some reasons why you have enjoyed living at Trinity: Community life, constant involvement with residents, always someone to talk to/do something with.
Describe why you have accepted this leadership role at College: To give back to the College and to be a part of what made my transition to College so easy and enjoyable and to give that to new residents.

Wing: MacFlargyll
Name: Leela Dilkes-Hoffman
In what year did your association with Trinity begin? 2011
When will you complete your course? 2014 (Honours)
What degree will you be studying in 2013? Bachelor of Science (Chemistry & Biochemistry)
What year of the degree will you be in? 3rd
List your hobbies, sports and general interests: Yoga, running, piano, going to the beach, reading random books about the brain, promoting environmental awareness, hanging around outside, watching TED talks, making (and drinking) Chai tea.
List some reasons why you have enjoyed living at Trinity: Meeting a new network of people and forming some great friendships. Meeting people from outside your faculty. Being able to come home for lunch every day.
Describe why you have accepted this leadership role at College: I am passionate about both the community and environment and have always enjoyed all the events that College offers in this area. I felt this would be the perfect way to encourage other residents to take part in College life and the C&S events offered, by ensuring all of the events are as enjoyable as possible.

Wing: Iona
Name: Alexander Evans
Nickname: Alby
In what year did your association with Trinity begin? The best year - 2011
When will you complete your course? Mid-Year 2014
What degree will you be studying in 2013? Bachelor of Earth Science – Majors in Geology and Land, Soil & Water
What year of the degree will you be in? 2013 will be the 3rd year of my undergraduate! Woohoo…almost there 😊
List your hobbies, sports and general interests: Love sports! Played Ultimate Frisbee at Australian University Games in 2012 (lots of fun!). Also play Footyball (AFL) every now and again, as well as a fair bit of basketball. I was the 2012 Male Sports Director for the Trinity Residents Club Inc. which was a load of fun; I thoroughly enjoy getting involved with Intercollege sports!! I also have a small collection (2) of RC Helicopters….pretty cool 😊
List some reasons why you have enjoyed living at Trinity: Living at Trinity is like living with total strangers at the start, then it is like living with all of your best friends after a while, which makes it really enjoyable! Living so close to uni is really quite handy, though the uni part is not overly enjoyable, it allows for greater sleeping time before classes. I have enjoyed living at Trinity because everyone is really great and there is always something else going on that is usually exceptional fun! My two previous years have been jam packed with uni, Sports and great friends.
Describe why you have accepted this leadership role at College: I have accepted this role of Resident Advisors as I wanted to be King amongst the Freshers…but no, that isn’t it. I have accepted this role as I wish to give back to the College the surreal experience that I have had the pleasure to be involved in, and stepping into this mentor role, I wish to help create an experience everyone will appreciate and remember into the future.
Wing: Hull
Name: Tan Farquhar
In what year did your association with Trinity begin? 2011
When will you complete your course? End of Semester 1, 2014
What degree will you be studying in 2013? Bachelor of Commerce (Marketing, Management & Financial Accounting)
What year of the degree will you be in? 3rd
List your hobbies, sports and general interests: Travelling, hockey, swimming, summer, diving, skiing and catching up with friends.
List some reasons why you have enjoyed living at Trinity: Meeting amazing people from across the world who are always ready to have a great time and get involved. The social and sporting life is incredible. There is always something going on!
Trinity is so convenient! We get to live next to uni, the beach and the city, have our meals cooked and no cleaning.
Describe why you have accepted this leadership role in College: College has become a second home for me where I have had amazing experiences and opportunities. I wanted to experience College life from a different perspective and hopefully make 2013 as awesome and memorable for new residents and returners as my College experience has been.

Wing: Durrow
Name: Philip Gaisford
Nickname: Pip
In what year did your association with Trinity begin? 2012.
When will you complete your course? End of Semester 2, 2016.
What degree will you be studying in 2013? Commerce and Engineering.
What year of the degree will you be in? 2nd
List your hobbies, sports and general interests: Hockey, squash, cricket, golf, touch rugby and guitar.
List some reasons why you have enjoyed living at Trinity: I love the convenience of College, the people, the social life and all the weird and wonderful events.
Describe why you have accepted this leadership role at College: I really wanted to be more involved in College, meet lots of cool, new people and have loads of fun.

Wing: Durrow
Name: Emma Kitching
Nickname: Em
In what year did your association with Trinity begin? 2011
When will you complete your course? End of Semester 2, 2013
What degree will you be studying in 2013? Science: Majoring in Neuroscience and Psychology
What year of the degree will you be in? 3rd
List your hobbies, sports and general interests: I like netball, learning to play guitar, fun flat dance times, trying out new things. I also have a bit of an interest in volunteering and meeting new people.
List some reasons why you have enjoyed living at Trinity: I love living at Trinity because it means I am constantly surrounded by some of my closest friends (who could ask for a better living arrangement?) Trinity events are super fun and ensure there is never a dull moment and let’s not forget the convenience of living right across the road from Uni.
Describe why you have accepted this leadership role at College: I accepted the role of RA because my own RA’s have been awesome and have provided me with so much support and made the transition from home to Trinity a very enjoyable one. Experiencing such enthusiastic RA’s, I knew that I wanted the opportunity to give back to Trinity and give other residents experiences similar to
my own. Also, O-week is one of the best times ever, and being an RA means I get to be there again and meet lots of new residents in the lovely relaxed atmosphere before Unit starts. YAY!!!!!!

Wing: Iona
Name: Zara Kolatowicz
Nickname: Meg
In what year did your association with Trinity begin? 2011
When will you complete your course? End of Semester 2, 2014
What degree will you be studying in 2013? Bachelor of Science, Majoring in Geology and Geography
What year of the degree will you be in? 2nd
List your hobbies, sports and general interests: Playing music, reading, long walks, cups of tea and general shenanigans.
List some reasons why you have enjoyed living at Trinity: Trinity is somewhere I’ve called home for quite some time now and where I’ve made some of my greatest friends. It’s a relaxed environment, there’s always something to do (after study is done of course) and the people are of the highest quality.
Describe why you have accepted this leadership role at College: I saw it as a great opportunity to meet all the new residents and help them settle in. It should be a rewarding and fun year!

Wing: Derry
Name: Georgia Mather-McCaw
Nickname: George
In what year did your association with Trinity begin? 2011
When will you complete your course? End of Semester 2, 2016
What degree will you be studying in 2013? Medicine
What year of the degree will you be in? 3rd
List your hobbies, sports and general interests: Running, swimming, baking, coffee, spending time with the lovely people here, dancing, listening to music, playing guitar (or attempting to), sewing, late night chats and tea drinking, wine and cheese, flat dancing, anything to do with teacup pigs and general fun-times to be had around trinity.
List some reasons why you have enjoyed living at Trinity: Coming to Trinity was one of the best decisions I have ever made. I have made so many wonderful friends and have had so many wonderful experiences! I love how close we are to everything; uni, the beach, subi…etc and the close knit community made up of so many different people and we are one big happy family. I also love the events put on by our amazing Res Club, the opportunities we are provided with, the interesting dinner time conversations, procrastinating in the quad in summer and that no matter how late it is, there is always someone you can chat to!
Describe why you have accepted this leadership role at College: I wanted to be an RA from my first day at Trinity. I enjoy being in a leadership role, and wanted the opportunity to give back to the College. I enjoy helping people and want to make sure that everyone has the same amazing experience here that I have been lucky enough to have myself. Being an RA is a great way to meet new people and have heaps of fun!

Wing: South
Name: Melanie Mirville
Nickname: Mel, Melaniehwa
In what year did your association with Trinity begin? 2011
When will you complete your course? End of Semester 2, 2013
What degree will you be studying in 2013? Bachelor of Science (Conservation Biology/Zoology
What year of the degree will you be in? Honours
List your hobbies, sports and general interests: I love traveling, the beach, playing sports when teams need players, music and movies,
my friends and mother, frozen yogurt, and any and all animals and lamp.

**List some reasons why you have enjoyed living at Trinity:** The fact that all my best friends are my neighbours is the greatest thing about living at Trinity. You never have to eat alone or study by yourself and there is always someone there to watch a movie with or talk to. Also, the staff are like family and the exchangers make my everyday life so much more exciting.

**Describe why you have accepted this leadership role at College:** I love living here and I want to make the experience as lovely for residents as it was for me. Also, this way everyone has to be my friend! I feel like this is my home away from home and I want to make the living and studying experience at Trinity as fun and memorable as I can.

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**Wing:** Cook  
**Name:** Lily Owen  
**Nickname:** Lil  
In what year did you association with Trinity begin? 2011  
When will you complete your course? End of Semester 2, 2013  
What degree will you be studying in 2013? Arts, majoring in Psychology.  
What year of the degree will you be in? 3rd  
**List your hobbies, sports and general interests:** Hanging with my friends, the beach, music and just generally having a good time.

**List some reasons why you have enjoyed living at Trinity?** I met such great people and have had some of the funnest and FUNNIEST times!  

Describe why you have accepted this leadership role at College: Because I want to give something back to college and of course to meet all you freshers!

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**Wing:** Cook  
**Name:** John-Mark Sommerville  
**Nickname:** Johnny  
In what year did your association with Trinity begin? 2012  
When will you complete your course? End of Semester 2, 2016  
What degree will you be studying in 2013? Engineering  
What year of the degree will you be in? 2nd  
**List your hobbies, sports and general interests:** Hickey, camping, riding motorbikes, going to the beach, watching the footy and food.

**List some reasons why you have enjoyed living at Trinity: It is a pretty sweet place with a whole bunch of nice people. It’s also pretty handy being able to get up 10 minutes before a lecture and make it on time. And I love not having to cook my own meals.**

Describe why you have accepted this leadership role at College: I wanted to have a go and challenge myself to see how I went. I also thought that I could give something back to Trinity and look forward to showing new residents how great college life is.

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**Wing:** South  
**Name:** Thomas Wilson  
**Nickname:** Tom  
In what year did your association with Trinity begin? 2010  
When will you complete your course? End of Semester 2, 2013  
What degree will you be studying in 2013? Bachelor of Engineering (Electrical)  
What year of the degree will you be in? 4th (final)  
**List your hobbies, sports and general interest:** Tennis, basketball, software design, hacking together electronics, videogames, and technology in general.

**List some reasons why you have enjoyed living at Trinity:** Living around other people who are also students is awesome, particularly when you find a group of people doing the same course. Meeting
new people all the time, all with different interest, backgrounds and skills can also be pretty enlightening. Being able to stumble over to uni only a couple of minutes before a lecture is also pretty convenient, as is having all meals cooked and your room cleaned.

**Describe why you have accepted this leadership role at College:** Largely it was because I wanted something to force me to go and meet new people. I have a lot of the technical skills, but thought the more social aspects of being an RA would really help me develop personally. 2013 will be my second year as IT/RA, and last year was great, so I’m really looking forward to this year. (You also get a bigger room, but that definitely didn’t come into the decision at all...)
TRINITY RESIDENTS’ CLUB

The Trinity Residents’ Club is an important and integral part of most students’ lives during their stay at College. It provides students with Council and community representation, and holds many social functions throughout the university year. The Club is also responsible for the coordination of the NICH Cup for men and WICSA Cup for women; the two major sports competitions involving all residential colleges.

President
Name: Samuel Shipley
Nickname: Sam, Shippers, Shipley, Turbo
In what year did your association with Trinity begin? 2011
When will you complete your course? End of Semester 2, 2013, or End of Semester 1, 2014.
What degree will you be studying in 2013? Biomedicine (BSc)
What year of the degree will you be in? 3rd
List your hobbies, sports and general interests: Photography, electronic music, graphic design, the beach, music festivals, being around people, playing the piano, anything Apple-related, food.
List some reasons why you have enjoyed living at Trinity: I’ve made close friends, I’ve met so many people from around the world. I’ve gotten involved in Res Club and organised many Trinity events. I love the social life and always being around people. I love the parties and sports events. I like the convenience of living right across the road from uni.
Describe why you have accepted this leadership role at College: I had so much fun on my first year of Res Club that I definitely had to give it another shot. I’m hoping that I can continue to give back and to make all the events in the year ahead amazing! I’m also really proud and passionate about college life at Trinity.

Vice President
Name: Sam McKeon
Nickname: Macca
In what year did your association with Trinity begin? 2012
When will you complete your course? End of Semester 2, 2013
What degree will you be studying in 2013? Medicine
What year of the degree will you be in? 3rd
List your hobbies, sports and general interests: Long distance running, water sports, reading, having a beer with my mates, camping and any outdoor adventure activities, politics.
List some reasons why you have enjoyed living at Trinity: The people are friendly and inclusive, great culture and it’s more than a place to stay, it’s a home.
Describe why you have accepted this leadership role at College: Because I believe that Trinity is a great community to be a part of and it has contributed so much to me in 2012. I now have the opportunity to give back to Trinity though a leadership role.

Treasurer
Name: Darren Ho
In what year did your association with Trinity begin? 2012
When will you complete your course? 2014
What degree will you be studying in 2013? Bachelor of Economics
What year of the degree will you be in? 2nd
List your hobbies, sports and general interests: Soccer, water polo and tennis
List some reasons why you have enjoyed living at Trinity: The culture in Trinity is the main reason why I’m enjoying
my time here. Everyone is friends with everyone and it has a very pleasant environment to be around in.

**Describe why you have accepted this leadership role at College:** Because I want to contribute back to the community as it has given me so much.

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**Secretary**

Name: James Nicholson  
Nickname: Superjuvie, Juvie James

**In what year did your association with Trinity begin?** 2012  
**When will you complete your course?** End of Semester 2, 2014  
**What degree will you be studying in 2013?** Bachelor of Science (majoring in Chemistry and Engineering Sciences).  
**What year of the degree will you be in?** 2nd

**List your hobbies, sports and general interests:** Tennis, chilling in the dining hall, trips to Cottesloe on those hot summer days. Hanging out around College, air hockey, watching the All Blacks dominate (yes I’m a kiwi 😊), tea, ice cream and organising super fun social events.

**List some reasons why you have enjoyed living at Trinity:** First and foremost, the people. From the other residents, to the RA’s, Res Club and the admin staff, everyone is really friendly and caring, which creates an awesome sense of community. Secondly, the social life. Trinity has great social events to complement the academic side of things, and you’re never short of friends to share the good times with. Also, with the people at Trinity coming from far and wide around the globe, it gives you a great opportunity to meet and make friends from other places that you otherwise wouldn’t have. Thirdly, the convenience. I’m not a morning person, so being able to wake up 15 minutes before 8AM classes, grab something to eat and still make it on time is great! There’s no need to worry about transport to and from uni or food, and Subi and the city are just minutes away by bus.

**Describe why you have accepted this leadership role at College:** I had such a great time at Trinity last year, and I attribute a lot of that to the hard work of the Res Club and RAs. I admired last year’s leadership teams, and was drawn to the idea of being able to give back to this awesome community, and so I pursued a role on the Residents’ Club Committee. Through this role, I hope to make other’s time at Trinity as fun and rewarding as mine has been!

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**Female Sports Director**

Name: Lucy Murray  
**In what year did your association with Trinity begin?** 2012  
**When will you complete your course?** Semester 2, 2014  
**What degree will you be studying in 2013?** Arts: Communication and Media  
**What year of the degree will you be in?** 2nd

**List your hobbies, sports and general interests:** Netball, basketball, athletics, surfing, water skiing, camping and outdoor activities.

**List some reasons why you have enjoyed living at Trinity:** Because it is stress free. I don’t have to worry about anything! If I am struggling with uni, there are people to help me, my food is done for me and my room is cleaned. I feel kind of lazy, even my sporting and social life is organized. It’s great. On top of all this, the atmosphere at Trinity; I have made so many friends as everyone is really keen to get on well together.

**Describe why you have accepted this leadership role at College:** I think I have the ability to get everyone pumped up about intercollegiate games, something that I think really adds to the college experience as it leads to patriotism and a sense of pride for your college. Sure it will help with resumes etc, but the main reason is because I think it will be fun, helping out on O-week and giving everyone the best possible chances to have a good time on the sporting field.
Male Sports Director
Name: Benjamin Smith
Nickname: Ben
In what year did your association with Trinity begin? 2012
When will you complete your course? Semester 2, 2017
What degree will you be studying in 2013? Bachelor of Science
What year of the degree will you be in? 2nd
List your hobbies, sports and general interests: Athletics, soccer and secretly eating garlic bread in my room.
List some reasons why you have enjoyed living at Trinity: THE FOOD!!! Yes it may all be chicken, but the kitchen does an excellent job. But don’t enjoy it too much...the Trinity 10 is waiting for you.
Describe why you have accepted this leadership role at College: It gives me an opportunity to share my passion for sport, and improve on the great job the 2012 Sports Directors did. It also allows me to learn and experience new sports that I was unable to in 2012.

Inter-College Rep
Name: Gina Rodgers
Nickname: Ginny Poo
In what year did your association with Trinity begin? 2012
When will you complete your course? Semester 2, 2014
What degree will you be studying in 2013? Bachelor of Arts (majoring in Law & Society & Political Science & International Relations.
What year of the degree will you be in? 3rd
List your hobbies, sports and general interests: Sports; Netball, basketball, swimming, socialising with friends & procrastinating.
List some reasons why you have enjoyed living at Trinity: Great social life, met & made many new friends, good location.
Describe why you have accepted this leadership role at College: The Res Club makes college life what it is at Trinity. All the social events have been great throughout the year. So I wanted to be part of it. It’s also a great way to meet everyone at Trinity, especially the first years.

Cultural Rep
Name: Regan Crabbe
Nickname: Anything you can put before “crab”
In what year did your association with Trinity begin? 2012
When will you complete your course? End of Semester 2, 2015
What degree will you be studying in 2012? BSc. majoring in Engineering, Geology and Procrastination.
What year of the degree will you be in? 2nd
List your hobbies, sports and general interests: I enjoy playing basketball, football, piano, guitar, drums, Pokémon, harmony...basically anything that will keep me from studying too hard.
List some reasons why you have enjoyed living at Trinity: If I was forced to cook and clean for myself, there would be a very high chance of death due to malnutrition.
Describe why you have accepted this leadership role: I figured that being on Res Club would be the easiest way to find fresher slaves to do my washing/homework/collect my Caltex pies.

Social Director
Name: Alexia Drygan
Nickname: Lexi
In what year did your association with Trinity begin? 2012
When will you complete your course? End of Semester 2, 2014
What degree will you be studying in 2013? Communications & Media Studies
What year of the degree will you be in? 2nd

List your hobbies, sports and general interests: Any type of sport I try (hard), but mainly netball and long distance running.

List some reasons why you have enjoyed living at Trinity: It is a great location, full of new and exciting people who are all very easy to get along with. New friends! The events and formal dinners are fun also.

Describe why you have accepted this leadership role at College: I like to organise events and be part of something that others benefit from. Also looks great on a resume 😊

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Publications
Name: Naomi Cremen
Nickname: Nomes
In what year did your association with Trinity begin? 2012
When will you complete your course? End of Semester 2, 2014
What degree will you be studying in 2012? Bachelor of Science
What year of the degree will you be in? 2nd

List your hobbies, sports and general interests: Hockey, photography, beach, camping, fishing, attempting to surf.

List some reasons why you have enjoyed living at Trinity: Making new friends, college life, events held by the Res Club and Trinity, being so close to uni.

Describe why you have accepted this leadership role at College: To give back to the College. Res Club and Trinity have made my first year so enjoyable, and I wanted to make next year as enjoyable for new and returning residents.
**Academic Progress/Course Changes:**
As part of your ‘Trinity Residency Contract’, you have authorised your tertiary institution to make available to authorised Trinity staff all information relating to your academic progress and status, including examination results.

You must keep the Deputy Head of College informed of any problems or changes in enrolment, and you must maintain satisfactory academic progress if you wish to continue in residence. If you are contemplating a course change, you must consult the Deputy Head of College at an early stage. Changes may affect the retention of scholarships, financial assistance and residency status, and must be discussed.

**The Academic Program**
Trinity has developed an Academic Program for the benefit of its residents. The program is covered by College fees and residents, particularly those in their first year of university, are expected to take advantage of the support offered. The Deputy Head of College and the SRA work together to coordinate the Academic Program. In most cases the SRA is the first point of contact for all residents requesting academic assistance. Further information regarding the Academic Program will be provided during Orientation.

The program consists of the following aspects:

- **Transition** – to assist those new to the university environment.
- **Generic Skills** – focus on particular skills which are applicable regardless of the particular course being studied.
- **Study groups** – encouraging residents studying the same courses to form informal support groups.
- **Unit Specific** - organised tutorials in particular units.
- **Master Classes** - pre-examination sessions specifically designed to enhance performance in the final assessments of the semester.

Please contact the SRA or the Deputy Head of College for details relating to the Academic Program.

**Faculty Dinners**
During the year the College holds two Faculty Dinners. Residents receive a personal invitation to the dinner. Residents are then asked if they would like to invite an academic staff member, from their faculty. An invitation is sent to the academic staff member at UWA by the College. The resident becomes the host for the guest for the evening and sits with their guest at the dinner. This is a great opportunity to meet and talk with your lecturers in a relaxed setting.

**Scholarships and Awards:**
A number of Scholarships and Awards are available for new and returning residents. Further information and application forms are available from the Resident Services Office.

**University Academic Support Services**
The StudySmarter team at the University of Western Australia offer a range of expert services, seminars and workshops throughout the year for all residents. These services will help you to improve your study and assignment skills. Information about these seminars and workshops will be promoted in College when possible and you can visit their website on [http://www.studentservices.uwa.edu.au/information_for/students/learning](http://www.studentservices.uwa.edu.au/information_for/students/learning) for more detail.
COMMUNITY AND SERVICE

There is substantial interest in community building, community service and environmental issues among the staff and residents of Trinity. As an agency of the Uniting Church, we are conscious of our responsibility to contribute in a positive manner to the welfare of others and to the health of the environment. Activities that have occurred in the past include: tree planting, Pancake Day for UnitingCare, World’s Greatest Shave, Clean Up Australia Day, Easter Egg Drive, Earth Hour, Ronald McDonald House, Loud Shirt Day, Australia’s Biggest Morning Tea, Trinity Sunday Service, 40 Hour Famine, Daffodil Day, City to Surf, Give a Damn Give a Can, Ramadan Supper, Walk/Run Against Poverty and Telethon. These activities vary from year to year but this list gives an indication of the depth of involvement in this important area of College life.

Two key community outreaches for Trinity are:
1. **Take Time**: A UnitingCare West organisation that provides respite for the carers of clients with congenital or acquired brain injuries.
2. **Unaccompanied Childrens’ Association (UNACAS)**: an orphanage about 1 hour’s drive out of Phnom Penh in Cambodia. In 2012, Trinity assisted a young girl from the orphanage to come to Australia for eye surgery that transformed her life. Trinity is committed to ongoing support of the orphanage and the children it nurtures.

LEADING BY LEARNING

Leading by Learning is the generic term for the range of seminars, presentations and informal talks organised by the College for residents. Presented by residents, alumni or invited guests the focus is broad; ranging from the spiritual and cultural backgrounds of our residents, to community, environmental, economic, political and social topics of general interest.

Come to none, one, some or all: it is your choice but the invitation remains open.

LEADERSHIP DEVELOPMENT

Trinity is a place where leadership is encouraged at all levels from personal leadership/responsibility through to taking on the roles of Senior Resident Advisor or Residents’ Club President. Whether your leadership is primarily involved with nurturing your loved ones through adversity or the management of a multi-national corporation, we believe that good leadership flows from a strong foundation of authenticity and empathy. Getting to know who you are and your areas of strength and areas for development are key issues in your development as a leader.

The College runs a **Challenge and Chill** weekend in Semester 2 as part of the training and team building program for the following year’s Resident Advisor team.

During the first few weeks of Semester 2 the College offers the **Trinity Leadership Development Course** to all interested residents. This course consists of three modules each of three to four hours duration. Each resident to complete the course is given a certificate to include in their portfolio for CV purposes. The course is mandatory for anyone who wishes to apply for a position as a Resident Advisor. It is also highly recommended for the residents who are likely to nominate themselves for election onto the Residents’ Club Committee. Many of our participants have done the course to enhance their resume or simply because they saw it as contributing to their personal growth.
ABSENCES FROM TRINITY
As a young adult, you do not require permission to be away from Trinity overnight or on weekends but residents need to complete a sign out slip and place it under their RAs door. These slips are referred to in case of emergency. The College does need to know if people are away in case an emergency on-campus so that rooms are not being searched for residents that are actually not on the premises. For this reason, correct use of the sign-out slips is extremely important.

Rebates for Authorised Absences:
For teaching practice, field trips, hospital placements or other authorised activities, there is a full rebate on the catering component of College fees. To receive the rebate the Resident Services Office must be advised in writing of the date of departure, the return date and the reason, at least 1 week prior to the date of departure. A letter from the appropriate Department Head or Lecturer must accompany your ‘Food Rebate Form’. Rebates are not available at the end of the semester/year.

ACACIA RESIDENCE
Acacia is the residence for the Deputy Head of College.

ACADEMIC
Academic Support:
Trinity provides academic support in most major subject areas. Please consult the SRA or the Deputy Head of College if you require assistance. Further information can be found under ‘Academic Program’ earlier in this handbook.

Academic Progress/Course Changes:
Remember that as part of your ‘Trinity Residency Contract’, you have authorised your tertiary institution to make available to authorised Trinity staff all information relating to your academic progress and status, including examination results.

You must keep the Deputy Head of College informed of any problems or changes in enrolment, and you must maintain satisfactory academic progress if you wish to continue in residence. If you are contemplating a course change, you must consult the Deputy Head of College at an early stage. Changes may affect the retention of scholarships, financial assistance and residency status, and must be reported.

ACCOUNTS
For all matters relating to accounts, please refer to the Finance Officer in the Main Administration Office.

AFTER HOURS ASSISTANCE – See also Caretakers; Duty Officer; Security Officer
During the academic year, Resident Advisors and the College’s Security Officer provide after-hours administrative support for the College. Each weekday night and all weekend, a Duty Officer is rostered on for after-hours emergencies and lockouts. They carry the duty phone (9423 9427 or 427) and master keys. The Senior Resident Advisor, Caretaker, Security Officer, Deputy Head and Head of College live on campus and can be contacted in the case of an emergency. Their extension numbers, and any other relevant numbers, are on the Telephone Contact Sheet provided to all residents and also available on the Current Resident’s section of the College website.

ALCOHOL – See the College Policy: Alcohol and Other Drugs; and Social Events

BALCONIES
Smoking and throwing of water or any other material from balconies is unacceptable. Please ensure your balcony is always left in a tidy state. Only outdoor furniture provided by the College may be used on the balconies. Do not use your balcony door as an entry point into your room. Please keep your balcony door and windows locked when absent from your room. Residents should not use balconies for large gatherings and should be conscious of noise travelling readily from these areas. There should be no gatherings on balconies after 10.30pm.

BANKSIA RESIDENCE
Banksia is the residence for the Head of College.
BAR FRIDGES
In 2013, all new residents will have a small bar fridge provided. New residents may not have a second fridge and must not remove the College’s fridge.

Returning residents may have a small bar fridge in your room. If you leave Trinity for a vacation period, please remember to empty your fridge and clean it. Do not turn the fridge off. If your fridge needs defrosting it must be done so carefully - you are responsible for any damage caused by your fridge. All fridges brought into Trinity must be tested for electrical safety compliance and be suitably tagged.

Residents in Argyll, MacDonald Court, The Lodge or the Flats also have a large fridge provided and should not have a fridge in their room.

BATHROOMS
Shared bathrooms should not be treated as private domains. Please be respectful of others with whom you will share the facilities and also of the cleaners who will need to have easy access every day. As a general rule, towels and toiletries should be stored in your room.

BICYCLES
You may keep your bicycle at Trinity, however it must be kept in one of the bike rack facilities or in the bike shed located between South Wing and Cook Wing. Due to Health and Safety regulations, especially in the event of a fire, bikes must not be kept in stairwells, corridors or in rooms. Staff will remove bikes if they appear in such areas.

Bikes must not be ridden around College. To avoid accidents, please walk your bike through College. Bikes are not covered by College insurance. Responsibility for loss or damage rests with the owner. Please consult a local bike shop or the police for information about the most secure bike lock to purchase. Usually D-locks are the best. If a bicycle is stolen, please inform the Resident Services Office, University Security and the local police.

BUSES
See www.transperth.wa.gov.au for bus, ferry and train schedules. It also has an online journey planner. The following is a rough guide of bus numbers and routes adjacent to the College.
Nos 102 - 107 – Wellington Street Bus Station, Esplanade Busport, Stirling Highway, UWA, Cottesloe and return.
No 103 – Queen’s Gardens, St George’s Terrace, King’s Park Road, Thomas Street, Hospital Avenue, Hampden Road, UWA, Fremantle and return.
No 97 BUS SHUTTLE - Subiaco Train Station to the Campus - Return
Route: Bus stand, Subiaco Train Station - Rokey Road, Nicholson Road, Derby Road, Hospital Avenue, Monash Avenue, Hampden Road, Broadway, Clark Street, Fairway, Hampden Road and returns via the same route to Subiaco Train Station. If you want to avoid the City, catch the train to Subiaco and take the Shuttle to campus.
Nos 98 & 99 – The circle route circles the city and goes to all the universities. 98 runs from Fremantle to Curtin to Edith Cowan to UWA and 99 runs the other way.

CAMBRIDGE ROOM
The Cambridge Room is adjacent to the O’Connell Room (Resident Lounge) in Resident Services. This room is a multi-purpose room used for meetings, seminars and presentations. It can be booked by residents.

CANTEEN (STUMPS)
A canteen called "Stumps", is operated in the Jean Randall Common Room as part of the Residents’ Club. ‘Stumps’ is run by residents for residents. Your suggestions on what should be stocked and on how the profit should be spent are welcome. A portion of the profits from the canteen are donated to UNACAS each year. In general the canteen sells cheap food, snacks and drinks. Opening times will be advertised.

CARETAKER
The Caretaker’s role is to provide after-hours administrative, conference and emergency maintenance support for the College. He lives in the Caretaker’s Residence located in Flat 4. The Caretaker can be contacted by dialling 428. If there is a problem after hours, the Duty Officer or Security Officer should be contacted in the first instance.
CARE FOR OTHERS
Acceptance of and respect for other people and their differences are fundamental to successful, harmonious community living. We value the differences among us. We do not condone physical or verbal violence, harassment or discrimination of any kind.

CAR AND MOTOR CYCLE PARKING
Parking is limited. Residents must park only in the marked bays. The allocation of parking spaces is at the discretion of the Head and Deputy Head of College. Preference is given to those who have a genuine reason for needing a motor vehicle. Please do not apply for parking if your car use is only occasional. Those who are not allocated a Trinity permit will have to make alternative arrangements for parking.

If you are allocated a parking space, you will be issued with a non-transferable numbered sticker that must be fixed to the windscreen of your own car in the bottom left-hand corner. It is not permissible to obtain a sticker for someone else’s car. If you leave College before the end of the year, you must return your parking permit to the Resident Services Office.

The Hampden Road car park is for guests, staff and conference delegates only. The Stirling Highway car park is for residents’ visitors. A temporary Parking Voucher must be obtained from Resident Services. Fines will be imposed if no voucher is displayed.

The majority of parking bays located in the resident’s car park are for residents only. A number of bays are reserved for maintenance and grounds staff and delivery/contractor vehicles. All vehicles must enter from Park Road using the car park entrance and following the directional signs. Drive slowly and carefully through the car park. Do not drive or park on the lawns or gardens, except in medical emergencies. Fines are levied for breaches of these guidelines and residents risk losing their parking privileges. If you are unclear about any of these rules, please see the Resident Services Office.

There is a limited number of motorbike parking bays – if you own a motorbike or motorized scooter/moped, these vehicles must be parked in these allocated bays.

CHRISTIAN FELLOWSHIP
External to Trinity, the Uniting Church Youth Council offers a variety of activities and camps for young people. Further information can be obtained from Resident Services. The Nedlands Uniting Church Parish is also a source of Christian fellowship for our community. The Reverend Steve Francis can be contacted on 9386 1770. Reverend Ian Robinson is the Uniting Church Chaplain at UWA and is happy for Trinity residents to make time to chat with him over any pastoral concerns (6488 4762).

CLEANING
Your room will be cleaned regularly. Your room must be left in a state that enables cleaning staff and maintenance staff to gain access for routine cleaning and maintenance. Please clean up any obvious mess and all spillages, immediately. After hours, contact the Duty Officer for cleaning materials.

Staff will notify the Resident Services Office of residents who are not complying with basic cleaning/hygiene standards or who have damaged items and furniture in their rooms. Sanctions will be imposed for residents who fail to maintain a clean room during the year. Please notify the Resident Services Office of any cleaning or maintenance problems in your room.

CODE OF CONDUCT
The Trinity Code of Conduct gives a broad overview of the manner in which residents are expected to conduct themselves as members of our community. Some major areas are expanded upon in specific policy documents and it is the responsibility of each resident to be familiar with the Code of Conduct and the associated documents.

COLLEGE DINNERS
College Dinners provide an excellent opportunity for residents of Trinity to socialise as a whole community. All residents are expected to attend. Pre-dinner drinks are usually served in the Jean Randall Common Room at 6.00pm with the meal commencing at 6.30pm. Unless otherwise indicated, residents may not bring guests or their own alcohol to College Dinners. The six main College dinners held each year are: the Commencement Dinner, End of Semester (International) Dinner, Christmas in August Dinner, two theme dinners (one each semester) and the End-of-Year Dinner.
Please note that late meals will not be available on these evenings and the dinners will finish at approximately 8.30pm.

College Dinners – Etiquette
While attending a College dinner, we ask residents to adhere to these expectations:

1. Please be quiet while people are speaking or presenting.
2. Do not bring your own alcohol into the pre-dinner or dinner venues.
3. Drink in moderation.
4. People who are intoxicated will be asked to leave the dinner and further sanctions will apply.
5. Never remove leftover drinks from other tables.
6. Please dress appropriately. Some dinners are themed (e.g. fancy dress) and we urge residents to dress-up but please be respectful of other residents; their faith, culture and beliefs. In general semi-formal to formal attire is expected.
7. Wait until your table is invited to the buffet by the staff before moving.
8. Do not remove food or drink from the Dining Room.
9. At the end of dinner, residents are asked to move off campus quickly if they intend going out so as to minimise disturbance to other residents and to our close neighbours.

COLLEGE PROPERTY
Buildings, equipment and impressive grounds result from many years of planning, financial input, bequests and hard work. Please report damage or loss promptly by completing the Maintenance Register (located next to the Resident Services Office). Reported damage is treated as accidental unless there is evidence to the contrary, in which case those responsible will be required to contribute to the cost of the repairs.

COMMON AREAS
Common rooms, TV rooms and the various outdoor areas (Kingswood and Columba Quads), are provided for the use of all residents and no resident should feel intimidated when going into these areas. These areas are not to be used for large gatherings, unless previously organised through the Deputy Head (see ‘Social Events’) and all the required procedures have been followed. Socialising within these areas is generally acceptable, providing it is not a large group and there is no excessive noise or anti-social behaviour. Non-resident visitors should be accompanied by a resident at all times while they are on College grounds or in these areas.

COMMON ROOMS
There are three major Common Rooms at Trinity: the Rogerson Centre, the Jean Randall Common Room, and the O’Connell Room.

The Rogerson Centre is a recreational and relaxation area for residents and their guests. There are snack/drink machines, two table tennis tables, air hockey, foosball, Foxtel, and two pool tables. The Rogerson Kitchen is accessible via this common room. Residents have 24-hour access to the Rogerson Centre via their fob.

The Jean Randall Common Room (JRCR) is located next to the Dining Room. The mezzanine floor houses two full-size billiard tables. Please take care with food and drink near the billiard table. Footballs, basketballs, etc are not to be brought into the Common Room. Newspapers are provided daily. Stumps, the College canteen, is often open at 9.00pm. The JRCR is normally locked at 11.00pm.

The O’Connell Room is located in Resident Services. Newspapers are provided daily. Tea and coffee are available also. Residents’ mail is also available in the O’Connell Room. This room is open from 8.30am to 7.00pm during week-days.

Common Rooms are alcohol-free areas.

COMMUNICATION
Communication within the College is achieved through a number of different modes. A newsletter from the Head of College and Deputy Head of College, called the "Coracle", is published at times when important information needs to be conveyed in a more formal format. Within the Dining Room there is a data projector which is used for day-to-day messages. Wing Resident Advisors publish a newsletter on a fortnightly basis which gives you information about College activities and Wing events, as well as social and sporting events. The Residents Club Committee also produces a newsletter which is generally published weekly.
CONSTITUTION – CLUB
See the Residents’ Club Website for full details or contact the Club Secretary.

CONTINGENCY FEE
The Contingency Fee is a bond held by the College that is payable upon entry to Trinity as a resident. The Contingency Fee is refundable at the conclusion of residency conditional upon the resident’s conduct, account status, state of cleanliness of the room upon departure, and the condition of the College property within the room.

CONTRACT
Your Trinity Residency Contract is an important document. Read it carefully – its terms and conditions are binding on you.

COOKING (see also Rogerson Kitchen)
Wing kitchnette facilities are for the provision of snacks only. Trinity is a fully catered college and accepts no liability for food prepared by residents for their own consumption. There is no provision for residents to cook in their rooms. Such cooking would constitute a safety and health risk. If residents do not follow these guidelines and set off the fire detection system, they may be billed for the cost of the fire brigade attending.

CORACLE
The Coracle is a newsletter produced on occasions to provide information from the Head or Deputy Head of College with respect to major events or significant developments.

COUNSELLING
Staff at the Resident Services Office are not trained counsellors; however they can provide assistance and advice for most problems. Please do not hesitate to come and see them. For after-hours assistance, please see the SRA, Deputy Head or Head of College – contact details are listed on each resident’s Telephone List.

COURTS - SPORT
The basketball half-court, located between the Dining Room and Hull Wing, may be used from 9.00am to 7.30pm. Some simple rules of use: do not hold/hang from the basketball ring; lights will automatically turn on and shut off; non-residents/guests must be accompanied by Trinity residents; non-marking shoes only; Inter-wing, NICH and WICSA sport activities take precedence over all other casual usage; please keep noise to a minimum.

The multipurpose sports court is located to the west of the main car park – next to the Rogerson Centre. Some simple rules of use: only a one-hour booking per person/group per day unless the court is free; no consecutive time slot bookings by a person/group unless the court is free; no soccer unless an indoor soccer ball is used; non marking shoes only; non-residents/guests must be accompanied by Trinity residents (only one non-resident/guest per resident); please place the tennis net or volleyball net in the tin trunk and lock it when you are finished playing; basketball players should use the half court if that is all they need; Inter-wing, NICH and WICSA sport activities take precedence over all bookings. For night time use: do not turn off the lights if there is a booking following your time slot; normal hours of operation are 9.00am to 10.30pm; no games after 9.00pm during study and examination periods and please keep noise to a minimum.

CREST (Logo)
Permission must be obtained from the Head of College to use the College Crest.

DINING ROOM
The Dining Room usually opens in mid-February and closes late November.

Official meal times

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<th>Monday - Friday</th>
<th>Saturday</th>
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<td>Breakfast</td>
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<td>Brunch</td>
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<td>Lunch</td>
<td>12.15pm - 1.30pm</td>
<td>12.30pm - 1.30pm</td>
<td>6.30am - 2.00pm</td>
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<tr>
<td>Dinner</td>
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Dining Room Guidelines (Etiquette)
We ask residents/guests to adhere to the following Trinity and Health Department guidelines while eating in the designated dining areas.

1. No alcohol is to be consumed in the designated Dining Areas. (Unless the Head or Deputy Head has given approval: such as for College dinners)
2. At no stage should anyone attend a meal in an intoxicated state.
3. No smoking is permitted in the designated dining areas at any stage.
4. Footwear must be worn at all times. However, football boots and the like are not to be worn in the Dining Room.
5. Men: no singlets, tank tops, sleeveless shirts for health reasons.
6. No pyjamas.
7. Hats (eg baseball caps, beanies, etc) and bandanas must be removed while inside the Dining Room. Headbands and religious attire are acceptable.
8. Meals, glasses, crockery and cutlery are not to be removed from the Dining Room precinct (a $30 fine applies).
9. Return all items (eg glasses, jugs, plates, bowls, cutlery, mugs, etc) to the return bench near the servery.
10. As the Dining Room is a social gathering point, I pods should not be used in the Dining Room.
11. If you receive a call on your mobile phone, please step outside to have the conversation.
12. Access to the Dining Room is during the official meal times only.
13. Guests may eat in the Dining Room. Please ensure that you pay for your guest’s meal at the main servery.
14. The Dining Room must be vacated within 15 minutes after the end of meal times.
15. Unless you have the approval of the Catering Manager, the main kitchen is out of bounds.
16. During holiday periods, meal times and mode of service may be varied (this will be well-publicised).

Kitchen Staff and Resident Support Staff have been directed to ensure that these guidelines are met. Please respond to their reasonable requests. If you would like to discuss anything mentioned above, please do not hesitate to contact the Resident Services Office.

Designated Dining Areas include the Dining Room and the outdoor seating areas adjacent to the Dining Room.

Meals - Late / Early / Cut lunches / Missed meals
Arrangements must be made through the kitchen. Late or early dinners must be ordered no later than breakfast on the day that they are required. Permanent orders may be arranged (order slips are available in the Dining Room near the main servery). The College bases its catering costs and plans on residents having three meals per day. There is NO provision for residents to receive any monetary or in kind re-imbursement should they miss meals.

Meals – Special Dietary
Residents requiring assistance with meals, either for medical or religious reasons, should in the first instance speak to the Deputy Head, who will then liaise with Trinity’s Catering Manager.

DRUGS - See College Policy: Alcohol & Other Drugs

DUTY OFFICE
This is located at the northern end of the Wesley Building. It acts as the after-hours reception point for guests and is the office for the College’s Security Officer.

DUTY OFFICER
Each night, each weekend and on public holidays when the office is closed, a Duty Officer is rostered on duty and is your first point of contact. The Duty Officer has a master key and a mobile telephone. If you are unable to reach the Duty Officer (*9003 OR 427), please try contacting another Resident Advisor or the Senior Resident Advisor: See back page for After-Hours Numbers.
ELECTRICAL APPLIANCES
Electrical Appliances are restricted to 1000 watts. Do not bring heaters or non-standard electrical items to College. Each room is equipped with a heater. Small bar fridges (if not supplied), stereo equipment, radio/alarm clocks and personal computers are permitted. Please note that overloading the power supply to your room may result in the power circuit shutting off. For safety reasons and in compliance with Australian Safety Standards, some items will be required to be electrically tested and tagged. The items included in this list will be published by Resident Services.

EMERGENCY CONTACTS – See After-Hours Assistance; Duty Officer; Security Officer
Please check with your carrier to see if there are special numbers to be used to contact emergency services on your mobile phone.

EXAMINATION PERIODS
Examination timetables can vary considerably from resident to resident. Although there is no requirement currently for a resident to depart the College immediately after her/his exams, there is a very clear expectation that celebrations occur off campus and that every consideration is extended to other residents who may still have examinations to complete.

Clearly every resident has the right to conditions that will maximise their academic performance. The College will not hesitate to ask residents to leave immediately if they are unable to meet these expectations. Further, they will be placing the return of their contingency fee in jeopardy if they show a lack of consideration for other residents.

FAX
You may send or receive a fax from Reception (9423 9422).

FEES - See the separate College Fees document issued annually.

FIRE
The Fire Detection System is sensitive to smoke, burning incense, steam, dust, aerosol spray, and the like. Fire Services personnel must attend to investigate even if the activated alarm does not indicate a ‘real emergency’. Should Trinity be billed for such a call-out, those responsible will be required to meet the cost. In accordance with the law and in the interest of safety, fire-crackers in any guise are not permitted on campus. There is to be no smoking in any building. Only the designated smoking area is to be used.

Interfering with the College fire detection system is viewed as an extremely serious offence. Residents who tamper with the system risk suspension or termination of their contract.

FIRST AID
First Aid kits are located in the Duty Office, the RA Office, the Main Administration Office, and in the main kitchen. The Club has portable units that can be taken to sporting events. Members of staff have some First Aid training. In the event of a serious accident or if in doubt, call an ambulance without delay, on the emergency number 0-000 and indicate where the ambulance will be met - usually the Stirling Highway (front) car park or the Hampden Road front entry, depending where the patient happens to be. In an emergency, do not hesitate to contact the Duty Officer, SRA, Caretaker, Security Officer, Deputy Head or Head of College. Please check with your carrier to see if there are special numbers to be used to contact emergency services on your mobile phone.

FLATS, THE LODGE and MACDONALD COURT
Residents residing in these areas must abide by the same regulations and expectations as all other College residents. Parties or large gatherings are not permitted in this area. All residents of these areas will be required to complete an additional residency contract specific to this area.

FORMS
As one might expect in such a large community there are many forms for various purposes. Where a form is required, please ensure that it is completed and submitted on time to facilitate the smooth operation of the College and to avoid a late submission charge.

FUNCTION REQUEST FORM – See Social Events
FURNITURE – See also Electrical Appliances; Rooms
Rooms in College are partly furnished. You will be provided with a chair at your desk for study but you may wish to bring a more comfortable study chair from home. You do not need permission to have a TV, video/DVD player, bean bag, radio/stereo, electric jug, bar-sized fridge, computer, reading light or posters in your room.

You are not permitted to remove any furniture or furnishings from the room without approval from the Resident Services Office. You are not permitted to bring your own electric heater, furniture (indoor or outdoor), mattress, or sofa, unless authorised by the Deputy Head of College (this will only be approved in exceptional circumstances). Items from roadside collections are NEVER to be brought into College as they may harbour insect infestations. It is not possible to list all of the items that should not be brought to College so please contact the Resident Services Office if you are unsure.

GARBAGE – See also Recycling
Garbage bins are cleared and cleaned regularly. Flies, rats, ants and cockroaches love smelly bins! Please wrap food scraps and keep lids on bins. If you have a large quantity of garbage, take it to the industrial bin at the rear of the car park. Please keep your environment as tidy as possible, both by disposing of garbage properly yourself and by encouraging others to do so.

GYMNASIUM (Columba Room)
The Columba Room is the site of the College Gym. Facilities in the gymnasium are primarily for aerobic and light weight training. The room also includes a plasma screen TV and sound system. The gym is unsupervised. To enhance safety, residents must complete an induction session prior to using the equipment provided. Residents use the facilities at their own risk.

Conditions of Use:
1. Facilities are for the use of Trinity Residents Only.
2. Hours of operation: 7am to 11.00pm daily.
3. No person under 16 years of age is permitted to use the equipment.
4. The College will not be liable for any theft, loss or damage to property of users, however caused. Do not leave valuable items unattended.
5. Report any mechanical or technical problems to the Resident Services Office.
6. Wear appropriate clothing and footwear (closed toe shoes must be worn at all times)
7. Use a towel to keep perspiration off equipment, seats and other rests.
8. Misuse of equipment will result in denial of access to the gym as a minimum response.
9. You are advised to train in pairs or in groups for your own safety.
10. Do not use weights or equipment if carrying any injuries. Anyone with health problems should seek advice from a doctor before using the equipment.
11. Please ensure that the area is clean and tidy when you leave.
12. Do not remove any equipment or weights from the gym.
13. No food or chewing gum is allowed in the gym.
14. No one under the influence of alcohol or drugs, including medication is permitted into the gym.
15. This facility is CCTV monitored.

HARASSMENT
Harassment refers to any offensive, belittling or threatening behaviour directed at an individual or group which takes place in circumstances in which any reasonable person, having regard to the circumstances, would have been offended, humiliated or intimidated. As a residential college of the Uniting Church in Australia affiliated with The University of WA, Trinity is committed to the ideals enshrined in the UWA Policies related to Equity & Diversity.

Harassment is behaviour that is unwelcome, unsolicited, usually unreciprocated and often (but not always) repeated. Sexual harassment is included in this definition and is one particularly serious form of harassment. In addition to sexual harassment people may experience harassment because of their belief systems, including political or religious beliefs or activities, cultural, racial, or socio-economic background, gender, sexual orientation, parental status, physical features or disability, among other things.
If you experience harassment of any kind:
   1. Do not ignore it. You may go through quite normal reactions such as feeling guilty or frightened but doing nothing leaves the problem unsolved.
   2. Firmly tell the person whose behaviour is offending you to stop.
   3. Talk about it with a friend. If you feel able to communicate with the offending person, do so.
   4. Seek help from the Registrar or Deputy Head who may be able to help you both with the problem itself and in deciding whether or not you should initiate further action.

**HEALTH PROMOTION** - see [UWAHP (University of Western Australia Health Promotion)](#)

**HEATERS** - See [Electrical Appliances](#)

**ILLNESS OR DISABILITY**
If you fall ill or require hospitalisation then make sure the Resident Services Office, Deputy Head or Head is notified. This information will be treated in the strictest confidence. Even if you just feel unwell, it is advisable to let the Office know in case you need medical attention at a later stage. If your illness affects your attendance at an examination or lectures, or your completion of an assignment, you may be able to ask for special consideration or for a deferred examination from the Sub-Dean of your Faculty. You need to fill in a form and, if possible, have a medical certificate that can be obtained during your visit to the doctor or hospital. In cases of illness, Trinity reserves the right to obtain medical assistance or to send residents home or to a hospital at the resident’s own expense.

**INSURANCE** - (Not including bicycles – see [Bicycles](#))

**Personal Belongings**
Trinity has insurance for residents’ personal belongings in their rooms for up to $5,000 (a $200 excess applies), so long as residents lock their rooms (doors and windows) and ‘secure’ their belongings. Residents who claim that they have experienced a break-in must first meet with the Deputy Head to compile a full report including police verification. This matter is serious and claims will not be processed without significant proof of a break-in. Cash and credit cards are covered up to $50 maximum claim. In the case of loss or damage by burglary or theft, the police must be notified immediately. The Western Australian Police Assistance Line is: 131 444. Consult the Manager of Finance and Administration or the Accountant for details.

**Health**
Please notify the Deputy Head or the Head of College promptly of any cases of illness or hospitalisation. Full-time residents under the age of 25 may be covered by their parents’ health insurance, depending on the level of the resident's income, though it is usually necessary to complete an annual declaration stating the circumstances of the insured. Otherwise, each resident will be covered for some (but not all) medical and hospital bills through Medicare. Overseas residents should check their own cover, usually required for the duration of the student visa to an initial maximum of twelve months.

Some health fund tables provide ambulance cover and some families take out their own cover with the St John Ambulance Benefit Fund. Full-time residents up to the age of 25, and not in receipt of any part-time income or Austrudy, are usually included under their family cover. In this case, it is necessary to forward a copy of your enrolment details together with your parents’ membership number. If family cover does not cover you, you are advised to take out a separate (relatively inexpensive) policy – ambulances are very expensive!

**Motor Vehicle**
Third Party personal insurance is compulsory and paid for as part of your annual licence fee. However this does not cover damage to someone else’s property. Even if your vehicle is not worth much, it is advisable to take out insurance, available through any motor vehicle insurer, for Third Party Property damage.

**General note**
Theft or damage to motor vehicles, bicycles or items left outside of your room will not be covered by the College’s insurance. Please ensure that you take out your own insurance on these items.
INTER-COLLEGE SPORT - See also Other Colleges
Good sportsmanship should mark our participation in any Inter-College sporting competition.

1. Always play fairly, according to both the spirit and the letter of the rules.
2. Residents must not attend sporting events intoxicated or take alcohol to these events.
3. Do not bad-mouth other Colleges or their sporting teams
4. Accept the decision of umpires or referees with good grace.
5. Show appreciation for the skills and successes of others.

For the past few years, Trinity has done extremely well in both the Nicholson Cup (Male) and WICSA Cup (Female) Sporting competitions. Sign-up for participation in different sporting events will be arranged by the Sports Directors. Help Trinity to remain the strongest sporting college at UWA!

JEAN RANDALL COMMON ROOM - see Common Rooms

KEYS and PROXIMITY FOBS
Keys and proximity fobs play an important part in the College’s security processes. It is very important that you keep your key(s) and fob together and secure and that you follow the procedures relating to them. If you leave College for Easter, for a vacation period, or for any other extended period, you must hand in your key(s) and fob to Resident Services during office hours. After hours, keys/fobs may be deposited in the ‘key return box’ at Main Admin. If you do not hand in your key(s) and fob on time at the end of semester, it will be assumed that you are staying in College and you will be charged the normal occupancy rate. Please note very carefully that this requirement is not negotiable.

Proximity fobs provide residents with access to shared College areas/facilities. Keep your room and, if applicable, your corridor door and the balcony door, locked at all times when you are not there. When you close your door to go out, make sure you take your key and proximity fob with you. Be very careful with your room key. If it is lost, the College must have locks altered and replacement keys cut. This substantial cost will be passed on to the resident.

If you mislay or have any problem with your key, contact the main administration during business hours or the Duty Officer/Security Officer after hours to let you into your room. Residents deliberately leaving their keys at College and then frequently calling the Duty Officer Security Officer to let them in will be fined. You are not permitted to have keys cut by local locksmiths. Do not force locks.

KITCHEN
The central kitchen areas are out of bounds for residents. Alliance manages the main kitchen and permission must be sought from them before entering.

KITCHENETTES
A number of small kitchenettes are located around the College for student use. These are not equipped to cook a full meal, but contain electrical appliances (e.g. microwave and kettle) to reheat late meals; make a cup of coffee etc. Kitchenettes located in Argyll Wing and Towers are for the use of Argyll residents only.

LAUNDRY FACILITIES
Token-operated washing machines and dryers are located in the main laundry facility next to the Rogerson Centre and Sports Court as well as on the top floors of the Derry, Durrow and Iona wings, and on the ground floor of Argyll.

Open-air drying areas are located between South and Cook Wings and at the back of Argyll Wing. Irons and ironing boards are located in each wing and the main laundry facility.

Do not hang washing over balconies. Low drying or airing racks may be placed on balconies provided that they are not visible from outside. Please do not risk theft by leaving clothes in washers, dryers or on clothes lines overnight. The College takes no responsibility for any item stolen. Residents use these facilities at their own risk.

The laundry facilities use only special tokens that are available from Resident Services free of charge. One token is required for a wash or a dry. Tokens can be obtained from the Resident Services Office.
during office hours only. Stumps will often have a supply of tokens available. Any person tampering with token mechanisms will be liable for a minimum $200 penalty as well as the cost of any repair.

**Conditions of use:**
1. Hours of operation: 6am to 11.00pm daily.
2. Facilities are for the use of Trinity Residents and Guests Only.
3. Trinity Residents and Guests use these facilities at their own risk.
4. The College will not be liable for any theft, loss or damage to property of users, however caused.
5. Items left in the Laundry for an extended period will be removed.
6. Report any mechanical or technical problems to the Resident Services Office.
7. The laundry facility near the Rogerson Centre is CCTV monitored.
8. Irons and ironing boards are provided by the College at the user’s own risk.
9. The floors in laundries may become slippery when wet. Please be careful while using the facilities.
10. Do not leave valuable items unattended in the laundry facilities.
11. Please keep laundry doors closed at all times.

**LEADERSHIP DEVELOPMENT COURSE** – See Leadership Development earlier in this Handbook.

**LETTERS** - See Mail

**LINEN, BLANKETS AND PILLOWS**
All residents will be provided with two pillows, a mattress protector and a doona. Doona covers are the responsibility of individual residents. All items provided must be left in the midyear break and at the end of year vacation. All items remain the property of College.

**LITTERING**
We are proud of the grounds and facilities at Trinity. Please keep the grounds beautiful by putting litter in the rubbish bins that are conveniently located, and by encouraging others to do so. Cigarette smokers, please use the ashtrays provided to dispose of cigarette butts in the smoking area.

**LOCKING UP**
The Rogerson Centre, Resource Centre, Robinson Room, laundries, Administration buildings and Common Rooms are locked and the Wings checked at about 11.00pm each night by the Duty Officer or Security Officer. In the interests of your own security and the security of other residents, do not wedge any doors open.

**MACDONALD COURT**
MacDonald Court consists of four 2-bedroom flats for senior residents of the College. Residents applying to return the following year can nominate MacDonald Court as a preference. The car park adjoining MacDonald Court is for MacDonald Court residents only. Other College residents or non-residents using this parking area will be fined.

**MAIL**
Incoming mail is placed in the mailboxes or pigeon-holes in the O'Connell Room. Access is available from 8.30am to 7pm on weekdays. Parcels are kept in the Resident Services Office and residents are emailed. The mail, including an internal mail delivery from The University, is received daily prior to midday.

Outgoing letters (not parcels) may be brought into the Resident Services Office for mailing. Australia Post collects mail at approximately 9.00am each day when the incoming mail is delivered. Otherwise it may be posted in the evening if there is any Office mail to be posted. If your mail is urgent and you have missed the 9.00am pick-up, we suggest that you post it yourself at one of the two public mailboxes located on Hampden Road and on Broadway. Internal mail to UWA may be handed to the Resident Services Office for each morning’s pick-up and does not require a stamp.

Post offices: Australia Post offices are located at Broadway Shopping Centre (ground floor) and on the corner of Dalkeith St and Stirling Highway – near the Captain Stirling Hotel.

Postage stamps may be purchased from the Resident Services Office.
MAINTENANCE REGISTER
If anything is broken, missing or not working, please report it in the Maintenance Register, located in the Resident Services Foyer. The Maintenance Supervisor checks the register (each weekday – excluding public holidays). Please report problems as soon as possible so items can be investigated or actioned that day. There is no guarantee that an item, an issue or problem can be rectified immediately or on the same day, however the Maintenance Supervisor and Resident Services Office will keep you informed of progress. If a resident has reported a maintenance problem and feels that it has not been dealt with, then they should approach the Deputy Head.

MEALS - See Dining Room

MEDIATION - See Code of Conduct: Issue Resolution

MUSIC ROOM AND PRACTICE
One Music Room is located below the gymnasium (near the Dining Room) and a second is off the Dining Room Foyer next to the RA Office. Access is permitted until 9.00pm during semester time (7.30pm during study and examination periods). Bookings can be made on the notice board located on the door. Please remember the needs of other residents for quiet when you use these facilities. There are pianos in each of the common rooms that may be used for practise.

NOISE - See College Noise Policy

NON-RESIDENTS - See also Overnight Guests
Residents are encouraged to have their friends visit. However, it must be remembered that more than 375 other residents also live at Trinity. Residents are expected to take responsibility for their guests at all times while they are on College grounds. If someone is unknown to you, even if they claim to be a friend of a resident, then you should not provide them access to a building. If you have arranged to meet friends, then please do so at the Stirling Highway entrance, the Hampden Road entrance or some other public area. Inviting large numbers of non-residents to Trinity is not permitted and such gatherings should take place off-campus; the College is not a place for groups of non-residents to be entertained. A staff member may require that non-residents leave the College Grounds if they are not accompanied by a College resident.

NOTICES
To advertise an event/item, seek permission from the Deputy Head to use the notice boards. Notices placed without authorisation will be removed. Please remove notices after completion of the event/activity being advertised. Please note that no unapproved signs/notices can be placed on windows or doors around the College - staff have been notified to remove any notices that appear on windows or doors. Notices can be placed on the notice boards next to the Wing entrances. No notices are to be placed on Dining Room tables without the approval of the Deputy Head.

O’CONNELL ROOM – see Common Rooms

OCCUPATIONAL SAFETY & HEALTH
Trinity is committed to ensuring, to the extent that it is possible, the safety of all at the College. Where a resident or staff member feels that there is an issue that needs addressing, this should be raised with the Deputy Head of College.

ORIENTATION WEEK (O-Week)
The College and the Residents’ Club organise orientation activities each semester to assist residents in making the transition to college life and university. This involves getting to know each other in a relaxed, comfortable environment, and passing on essential information about living at Trinity.

OTHER COLLEGES - See also Inter-College Sport
Please respect the privacy of other colleges and visit them only by arrangement or by invitation. Unauthorised visitors are regarded as trespassers. Functions are not open to residents of other colleges except by invitation. General invitations may be issued only with the prior approval of the Deputy Head or Head of College. Raids on other colleges are forbidden, as is the practice of groups during or after a function going uninvited to other colleges. Residents entering the premises of other colleges without authorisation could face legal ramifications from the college involved and/or be
asked to leave Trinity. In the case of international students, it could lead to removal from their course of study.

OVERNIGHT GUESTS
When you take up residency at Trinity, your contract is for a single room for you. You are not at liberty to 'share' your accommodation. Having a visitor stay overnight should be the exception rather than the rule. Your Wing RA must be informed for security, fire and emergency purposes. Please see your RA during the day to register your guest and obtain a mattress. Where it is a last-minute decision for a guest to stay over, please complete a guest slip and place it under the Resident Advisor’s door. This becomes important in any emergency situation as it alerts us to the fact that other people are present in the building.

Residents should not have guests during study and examination periods.

Parents and other older adults should not stay overnight in a resident’s room. It is not appropriate for these adults to be sharing facilities with residents. Parents etc can book the College’s Wesley Motel rooms if they wish to stay on campus.

Clearly a resident’s guest should have minimal impact on other residents. Residents with concerns about overnight guests should speak with their Resident Advisor in the first instance. While there is no charge for overnight guests, residents who choose not to comply with the College’s reasonable expectations will incur a charge equivalent to the current standard casual guest rate. Any meals that your guest has in our Dining Room must be paid for at Resident Services prior to the meal – a voucher will be issued. Meal charges will not be placed on residents’ accounts.

PARTIES - See also College Policy: Alcohol and Other Drugs; Common Areas; Social Events. While Trinity encourages its residents to enjoy a healthy social life, the College itself is not the right venue for parties. Larger social gatherings are to occur off campus unless they are organised by the College or the Residents’ Club.

PASTORAL CARE
All staff and residents have a responsibility to work together so that every member of the community experiences a sense of belonging and well-being. Resident Advisors play a very significant role in pastoral care and they should be consulted in the first instance if you have personal concerns or concerns about other residents. Resident Advisors work closely with the Registrar and Deputy Head to provide the best possible assistance to our Trinity residents. If you feel that it is more appropriate or you feel more comfortable, please come directly to Resident Services to see the Registrar or Deputy Head.

PETS
With the exception of fish (in a small aquarium), pets are not allowed on campus.

PHOTOCOPYING See – Printing

POSTERS
Within the context of our diverse community, some residents may find various materials, including those of a sexually explicit nature, offensive. Such materials are, therefore, prohibited. Any such material found in shared areas will be removed. Staff, especially cleaning staff that have to enter residents’ rooms as part of their work, have the right not to be subjected to inappropriate literature and posters.

If you are advertising an event or activity at College or offsite, approval must be sought from the Deputy Head of College, before posters or flyers can be placed on notice boards or distributed. Posters must not be placed on windows or doors. There are noticeboards located at the entrance of each wing and these are the only place where they can be put up.

PROBLEMS -GENERAL
If you have a problem or difficulty, please feel free to approach a member of staff. In the first instance, it is usually best to approach your Resident Advisor. Usually it is not necessary to make an appointment to see the Deputy Head or the Head of College - just come to the Office or visit their
PUTTING YOUTH IN THE PICTURE
This seminar series is conducted by our SRA. It has been used extensively in schools, sporting clubs and the National Rugby League (NRL) to try to curb dangerous behavior by making young people more responsible for their actions. It aims to achieve this by educating young people about the consequences of behaving in a certain manner and developing strategies and highlighting alternative ways of handling or avoiding situations. The DVD component of the program shows a series of authentic but confronting scenarios to highlight how young people can become involved in life altering incidents as a result of poor decision making. Issues presented in this program include sexual and physical assault, the dangers of brawling, the use of illegal recreational drugs, dangerous driving, binge drinking, and under-age drinking at parties. The program uses believable characters, relevant language and everyday situations experienced by today’s youth to show, in graphic detail, how quickly situations can escalate when drugs and alcohol impair logical decision making.

PUBLICATIONS
Federal and State legislation relating to anti-discrimination and affirmative action imposes certain obligations on the College and its members. It is the policy of the College to observe the obligations of this legislation. As a residential college of the Uniting Church in Australia affiliated with The University of WA, Trinity is committed to the ideals enshrined in the legislation. No publication can use the name of Trinity or the College logo without the permission of the Head of College. Any material which is defamatory must not be published. Breaches of this requirement may result in legal action being taken by either the College or by individuals.

Publications in College will avoid language, photographs, caricatures and other artwork or captions that discriminate with respect to: race, colour, ethnic origin, nationality, religion, sexuality, gender, marital status, occupation, intellectual or physical impairment and disability, and other criteria as may be specified upon amendment of current legislation.

Any publication must be submitted to the Head of College and/or the Deputy Head of College prior to publication. Any material which is offensive, defamatory or holds members of our community up for public ridicule must not be published.

RE-APPLYING TO TRINITY
During second semester, residents wishing to return to Trinity the following year are required to re-apply. Consideration of a new residency contract is based on a variety of factors including academic performance, payment of College fees, conduct and consideration displayed during the year, course status and enrolment at The University of Western Australia. Where there are concerns, a resident may be interviewed by the Head of College.

RECYCLING
The College has recycling bins for paper, cardboard cartons, bottles and aluminium cans. The effectiveness of any recycling program depends on your cooperation. In disposing of any of these listed items, please consider using the recycling bins. There are recycling bins located in all wings.

RESIDENT ADVISORS & SENIOR RESIDENT ADVISOR - See Resident Staff section earlier in the Handbook

RESIDENT ADVISOR’S OFFICE
This office is located off the Dining Room Foyer.

RESIDENTS’ CLUB - See Residents’ Club section earlier in the Handbook

RESIDENT SERVICES
Resident Services operates from the offices that adjoin the O’Connell Room. Here you will find the Deputy Head of College, the Registrar, and the Resident Services Administrative Assistant. The reception desk in the Resident Services Administrative Assistant’s office is staffed at the following times during the Academic Semester:
Monday to Thursday: 8.30am – 5.00pm and Friday: 8.30am – 4.30pm
RESOURCE CENTRE (ADA PURNELL)
The Ada Purnell Resource Centre can be used at any time. Facilities in the centre include: a computing laboratory, printers, group study areas, and tutorial rooms. The tutorial rooms are used as a part of the Academic Program which has priority use. Please note the following conditions of use:

1. The facilities are provided for use by Trinity Residents only.
2. Food and drinks are NEVER to be in the Computer Room.
3. Anyone who has food or drinks in the Resource Centre must tidy up after themselves.
4. Furniture is not to be removed.
5. Facilities are provided for academic use only.
6. Tutorial rooms or study areas cannot be booked for private use without the approval of the Deputy Head of College.
7. Please keep noise to a minimum and be courteous to other residents at all times.
8. The Centre is a smoke free environment.
9. Please keep the entrance door closed at all times.
10. The Resource Centre is CCTV monitored.
11. Failure to abide by the expectations may result in sanctions being imposed.

ROBINSON ROOM
The Robinson Room is located above the Dining Room Foyer. You will find comfortable seating, a big screen TV, Foxtel and DVD located here. The room will be closed at 11.00pm each evening. After-hours access can be booked prior to use at Resident Services. No access will be provided without a prior booking.

The Robinson Room is an area in which Residents may drink in moderation. All Residents should feel comfortable to use the Robinson Room to watch TV. To ensure that they do, please adhere to the following guidelines:

1. Small quantities of alcohol may be taken in by a resident for consumption during the game/program they are watching.
2. Large quantities of alcohol should not be taken into this room. No casks, cartons, eskies etc.
3. The room must be left in a neat and tidy state. Empty cans and bottles should be placed in recycling downstairs rather than left in the bin upstairs. Ensuring the tidiness of the area again shows respect for the rights of those that wish to use the room after you.
4. As with other areas of the College, excessive noise is not appropriate in the Robinson Room.
5. The Robinson Room is for use by residents only.
6. If there is a special event that you wish to watch in the Robinson Room and there is the chance of it clashing with other programs/events, then you would need to make a priority booking at Resident Services.

ROGERSON CENTRE
Facilities provided in the Rogerson Centre include: couches and coffee tables, snack vending machines, table tennis tables, and pool tables, air hockey, foosball and Foxtel.

Please note:
1. The Rogerson Centre is an alcohol-free area.
2. Please take extra care with food and drinks near the table tennis and pool tables.
3. Trinity accepts no responsibility for injury or loss sustained within the Rogerson Centre.
4. NO intoxicated residents or non-residents are permitted in the Rogerson Centre.
5. This facility is for the use of residents and their guests only. Non-residents must be accompanied by a resident if using the facility.

ROGERSON KITCHEN
Access to the Rogerson Kitchen is from the Rogerson Centre. The kitchen is open from 8.30am to 10.30pm each day. Residents may book the kitchen and dining area if they would like to host a small (up to 8 people) dinner. Bookings can be made at Resident Services.

ROOFS OF BUILDINGS - See also Occupational Safety and Health
Our main concern is residents’ safety. No one is permitted to climb on the roofs of buildings or walkways. If they do so, they will be fined and charged for the cost of any damage.
ROOMS – See also Furniture, Bar Fridges and Non-Residents
When you take up residency at Trinity, your contract is for a single room for you. You are not at liberty to ‘share’ your accommodation. Having a visitor stay overnight should be the exception rather than the rule and Resident Services / your Wing RA must be consulted (See Non-Residents). Your room is your own area but you must make sure that your use of it does not interfere with the rights of other residents and complies with Trinity guidelines.

On first taking up occupancy, please complete the inventory form and report any missing items to the Resident Services Office immediately. Items missing or damaged when you leave the College will be either billed to your account or charged against your Contingency Fee.

You have to launder your own bed linen and you may personalise your room with floor rugs, hangings, posters, or quilt covers. You will be charged for the cost of any damage to furniture, walls and floors resulting from any unauthorised movement or installation of picture hooks etc. If you wish to place posters on your walls, please use ‘blu tac’ (not Sellotape or adhesive tape) so that you do not damage the paintwork.

Your room will be cleaned regularly. It is your own responsibility to keep it tidy. Our housekeeping staff need to be able to clean without obstruction. If your room is not in a fit state to be cleaned, it will not be cleaned. If this becomes a continuing problem, the Deputy Head of College is likely to intervene as this will become a health issue for the resident concerned and others in the wing. The College reserves the right to charge you a fee for any damage or cleaning costs caused by neglect.

Guests are welcome in your room but please keep noise to a minimum. If a staff member asks you to break up a gathering, please do so without delay or complaint. If you are being disturbed, please approach the people concerned directly. If this approach is unsuccessful, then please contact your Wing Resident Advisor, the Duty Officer or the Security Officer.

ROOM ALLOCATIONS
Returning residents may request particular wings/floors on a Room Preference form. The Head and Deputy Head allocate rooms.

SCHOLARSHIPS
Information available through Resident Services.

SECURITY – See also Keys and Proximity Fobs
The College takes the security and safety of residents very seriously. Maintaining the security of the College is also the responsibility of every resident should The security of your corridor or wing is the business of everyone in that corridor or wing. Do not compromise security by wedging doors open. Make sure that your room is properly secured - that windows are bolted shut and doors are locked (even when you leave your room for a few minutes!).

The Main Administration Office and Resident Services building, the common rooms, the Robinson and Trinity Rooms and the laundries are locked at 11.00pm every night and re-opened by staff the next morning. A Security Officer is on duty most nights of the week. Breaches of security, including theft or unauthorised visitors, must be reported immediately to the Duty Officer, Resident Advisors, Security Officer, Caretaker, Deputy Head or the Head of College. See the phone numbers in the back of this Handbook. In the case of theft, the owner must report the incident to the Police (phone 131 444).

SECURITY OFFICER
The College employs a Security Officer to enhance the sense of well-being and safety for all residents. The role of the Security Officer is to:

1. Ensure the security of people and property at Trinity.
2. Act as a contact point for after-hours arrivals and direct them to the appropriate area.
3. Assist residents who have locked themselves out.
4. Direct noisy residents/non-residents to quieten down.
5. Contact relevant authorities in the event of the failure of services (e.g. electricity, water) and in cases of emergency, assist with evacuations if necessary.
7. Ensure College guidelines and expectations are followed.
You can contact the Security Officer by dialling *9004 on your room phone. The direct mobile number is 0449 902 110. After hours emergency phones are located next to the Main Administration Office entrance and outside the eastern entry to the Dining Room Foyer. The Security Officer is located in the Duty Office (at the northern end of the Wesley Building).

**SEMESTER DATES** – See the College Calendar

**SMOKING**
Smoking is not permitted in College buildings, balconies or doorways. Smokers are asked to be particularly aware of the risk they cause to their own health and to the health of others. As of 2012, the University is a totally non-smoking campus.

At Trinity smoking is only permitted in the dedicated smoking area: to the east of Derry/Durrow. Any resident who insists on smoking in any other location on campus or who litter areas with cigarette butts will be fined. If residents or their visitors persist in smoking in other than the allocated area, they will be required to leave College – the health and safety of all residents cannot be compromised.

Hookah pipes and tobacco as well as other implements and substances for smoking that create any ambiguity with respect to Australian law, are not permitted at College.

**SOCIAL EVENTS** – See also Alcohol, Common Areas, Non-Residents

**College Facilities and Social Gatherings**
In all areas, the expectations are no large groups, excessive noise or anti-social behaviour. In particular, the presence of a large number of non-residents or large quantities of alcohol is not acceptable in any area of the College.

Residents’ rooms, balconies and wing corridors are not to be used for large numbers of residents or their friends to gather. Shared areas, such as the wing common rooms, the main common rooms, TV rooms and the various outdoor areas are provided for the use of all residents. Socialising within these areas is generally acceptable, providing it is not a large group and there is no excessive noise or anti-social behaviour. In general, socialising in large groups, particularly those that include numbers of non-residents, must be done off-campus.

Residents are expected to use their judgement with regard to the acceptable number of people in a social gathering. A sensible guideline would be the number of people that can be seated comfortably in the room. Outside, the amount of seating available should give a reasonable guide to the appropriate number.

Any resident wishing to organise a function or event using College facilities must complete the ‘Function Request Form’ and get the permission of the Deputy Head of College.

**Consumption of Alcohol**
With respect to consuming alcohol on campus, residents over the age of 18 may drink in moderation in their rooms and in the wing common rooms. Alcohol may also be consumed in the outdoor areas (excluding O-Week) up until 7.30pm; after 7.30pm only in the Western Outside dining area.

Additionally, alcohol may be consumed in moderation in the Robinson Room and in the Trinity Room, without the need for permission from Resident Services, while residents are watching television or a movie. The Robinson Room is available for residents to gather between 7.30pm and 10.30pm; as always, numbers and noise must be reasonable. At all times, residents are expected to leave areas clean and tidy, and to ensure that bottles and cans are taken to a recycling bin; this is not to be left to College staff.

Apart from the rooms and areas noted above, alcohol is not to be consumed in any other College facility unless prior arrangements have been made with the Deputy Head of College.

**SPORT AND RECREATION**
As part of the UWA amenities fee, residents of Trinity receive a sports card, which provides a number of benefits. Non-UWA residents may purchase the same card at a discounted cost. This can be arranged through the UWA Sport & Recreation Centre. As part of the relationship between UWA
Sport & Recreation and the University Colleges, a UWA staff member coordinates college sport. Residents can also join affiliated UWA sporting clubs and/or play in the vast array of social sports. Residents wishing to find out more about sport at UWA can go to: www.sport.uwa.edu.au.

UWA students are covered for accident and public liability insurance. Non-UWA students are covered for public liability only, therefore non-UWA residents who are playing sport need to ensure they have appropriate personal cover.

SUPPER
During study and examination periods supper is held each night of the week. Hot food and drinks are provided in the Dining Room. Please ensure that you bring along your own mug for the evening break. Special suppers are often organised by the Resident Advisors to coincide with particular evening events.

TELEPHONES
The College provides a telephone in each resident’s room, free of connection or rental charges. Please note that the College’s telephone system allows you to make internal and local calls at no charge. You will need to use a phone card for interstate and international calls. A reminder to international students that calls to mobile phones in Australia are often significantly more expensive than overseas.

To set up your Voicemail box:
1. Access your mailbox from your telephone by dialling extension number ‘499’
2. You will be asked to enter your PIN number. The Default PIN is ‘000’
3. Answer the system questions. Enter 1 for Yes, 2 for No. If you are not sure, enter 2.
4. You can always change your options at a later date.
5. When the system asks you if you are satisfied with your settings, enter 1 to confirm.

To change your security code by telephone after mailbox setup:
(Your mailbox has a default Security Code to change that code follow the procedure listed below)

1. Access your mailbox from your telephone by dialling extension number ‘499’.
2. Your default Security Code is ‘000’
3. From the dial pad enter ‘7 7 4’ to change your security code.
4. Follow the system instructions. Enter 1 for Yes, 2 for No.

To retrieve a Voicemail Message:
New messages are messages that you have not yet heard. The system notifies you when you have new messages by turning on your Message Light indicator, if your phone does not have a message light indicator, when you lift the telephone handset if there is a voicemail message for you, you will hear stuttered dial tone.

1. Access your mailbox by dialling ‘499’ when your message light is activated or you receive stuttered dial tone.
2. Press 4 to check new messages. Follow the system instructions. Enter 1 for Yes, 2 for No.

To access your mailbox from an external location:
(Eg: Your mobile phone or another land line)
1. Call the Voice Messaging system.
2. Enter your personal ID:
3. Enter your security code: (Default Security Code = 000)

Now that you have set up your Mailbox, it will not be activated until you have your diversions in place:

Diverting your phone to Voicemail on “No Answer”:
(Diverts your phone after 4 – 6 rings, this allows you to answer the phone if you are available but if not, it will divert your calls after the 4 – 6 rings)
1. LIFT TELEPHONE HANDSET
2. ENTER * 2 FROM THE DIAL PAD
3. ENTER THE VOICEMAIL PILOT NUMBER = ‘499’
4. WAIT FOR THE CONFIRMATION TONE (Solid dial tone)
5. REPLACE HANDSET
If you wish to remove the diversion to Voicemail from your handset:

1. LIFT THE TELEPHONE HANDSET AND DIAL # 2
2. REPLACE THE HANDSET.

You have removed the diversion; your phone will now ring out if you do not answer whilst ringing.

During message playback shortcut options:

- Reply 34
- Check the next message 35
- Delete 36
- Archive 37
- Hear when the message was sent 38
- Redirect 39
- Save as new (new messages only) 30
- Repeat the message 3#

Nuisance Calls:
It is illegal to harass a person via the telecommunication system. Any person who uses the internal telephone system to harass another person will be asked to leave. If you receive such a call, do not listen to the caller. Hang up immediately. If the caller persists, you can call Telstra on 3-00 during business hours or 00 at any other times. The persistent nuisance call can be traced and the offender dealt with promptly. If you have any concerns about your phone, then please check at the Resident Services Office.

TRINITY ROOM
The Trinity Room is located above the Dining Room Foyer. You will find comfortable seating, a big screen TV, Foxtel and DVD located here. The room will be closed at 11.00pm each evening. After-hours access can be booked prior to use at Resident Services. No access will be provided without a prior booking.

All Residents should feel comfortable using the Trinity Room to watch TV. To ensure that they do, please adhere to the following guidelines:

1. Small quantities of alcohol may be taken in by a resident for consumption during the game/program they are watching.
2. The room must be left in a neat and tidy state. Ensuring the tidiness of the area again shows respect for the rights of those that wish to use the room after you.
3. As with other areas of the College, excessive noise is not appropriate in the Trinity Room.
4. The Trinity Room is for residents. Please remember that you are, as always, responsible for your guests complying with College expectations.
5. If there is a special event that you wish to watch in the Trinity Room and there is the chance of it clashing with other programs/events, then you would need to make a priority booking on the booking sheet on the door of the Trinity Room.

TUTORIAL ROOMS
Tutorial rooms are located on the top floor of the Ada Purnell Resource Centre. They may be used by individual residents or during the evenings for tutorials. Other rooms, providing they are not booked for other purposes, are available for residents’ use. If you need a room, please consult the Resident Services Office or the Duty Officer.

UNACAS – (Unaccompanied Children’s Association)
Trinity is involved in a very exciting international outreach program. Greg Duke (our horticulturist) and Joyce (Greg’s wife) have been doing fantastic work at an orphanage in Cambodia run by UNACAS. It has become Trinity’s privilege to assist with this work. Many of the College’s fund raising activities support UNACAS.

UNIVERSITY DATES
If you are attending a university other than The University of Western Australia, semester dates are available at Resident Services. UWA students can check their Trinity Calendar or Res Club Planner.
UWAHP (University of Western Australia Health Promotion)
The University provides the services of its Health Promotion Staff to the Colleges. They enjoy coming to Trinity because our residents are involved and enquiring. They conduct a number of evening information sessions during meal times in the Dining Room. These sessions are focussed on staying healthy psychologically and physically. At the start of the year they also conduct two separate seminars for men and women that focus on sexual health. These seminars go well beyond that which might have been discussed in high school and have particular relevance for those at university and living in a College environment. The seminars are popular and registering to attend is essential.

VACATING ROOMS: END OF SEMESTER
At the end of each semester, details outlining the procedures for storing property, emptying rooms and the required dates/times that residents must depart are published and distributed. These procedures need to be closely adhered to as there are often time constraints on the College for cleaning and maintenance and these may be compounded by conference guest bookings during the vacation periods. Fines do apply if rooms are left in a less than satisfactory state.

WINGS
There are seven wings for residents at Trinity: MacFlargyll, Cook, Derry, Durrow, Hull, Iona, and South Wings. All wings have various facilities including laundries, utility rooms and bicycle racks. Residents may not remove crockery, cutlery and food from the Dining Room for use in your unit. Fines apply: see Dining Room guidelines.

WING NEWSLETTERS
The wing Resident Advisors will publish a newsletter on a fortnightly basis which will give you information about College activities and Wing events, as well as social and sporting events.
RESIDENT CODE OF CONDUCT

1 Purpose

Trinity is an educational community. The purpose of the College is to provide residents with an enjoyable living and learning experience within a safe, caring and respectful environment.

Every community has its implicit and explicit rules for acceptable social behaviour; without these shared expectations communities would not function viably. A residential college community is no exception. Respecting the values of the College and the rights and property of others, and of the College, should be a priority for all who have the privilege to live on campus.

The purpose of this Code of Conduct is to ensure that everyone is aware of what is expected of residents and their guests, and to provide general guidelines within which residents should manage their life in College.

2 Resident Conduct

2.1 General Expectations

The general expectation is that residents will exercise a high degree of self-regulation. Every resident is expected to be respectful and considerate of others at all times and to promote a sense of community within the College. The responsibility for maintaining such an environment rests with each one of us.

As a residential college of the Uniting Church in Australia, our way of operating and the quality of our relationships with each other should reflect a high ethical and moral standard. As a community, we are also required to operate under State and Federal laws and under the by-laws of The University of Western Australia. The following overarching principle should guide our behaviour:

We should show care and concern for each other and for the common good at all times. We should behave in such a way that no offence, inconvenience or disturbance is caused to other residents or to any person employed directly or indirectly by Trinity.

All residents have rights and privileges and with them come responsibilities and obligations. Every resident has an obligation to demonstrate respectful, considerate behaviour when interacting with other residents, with staff members and with guests.

Conduct that is in breach of this code will be the subject of processes, consequences and sanctions that are consistent with the seriousness of the behaviour. The processes to be applied in determining if a breach of the Code has occurred, and what the consequences of any established breach will be, are matters reserved for the discretion of the College.
2.2 Resident Commitment

The College assumes that every resident will have carefully and thoroughly read the Resident Handbook and the current Terms and Conditions of Residency, and that they will meet the expectations and standards articulated in these documents. The College expects the commitment of every resident to:

- Conduct themselves responsibly at all times. They are expected to know and to adhere to this Code and to all College policies, guidelines and expectations.
- Show respect and consideration for others, regardless of gender, race, religion, disability, marital status, sexual orientation or any other attribute, so that all may live, study and work in harmony. All members of the Trinity community should expect to be treated courteously and fairly, and to be free from acts of violence, harassment, intimidation, or discrimination.
- Acknowledge that differences between people contribute to the richness of life.
- Respect the rights of all other members of College, while also acting in accordance with the laws of the wider Australian community.
- Comply with all the systems and procedures established by the College.

2.3 Desired Behaviours

The following guidelines provide an overview of the College’s expectations for every resident. The Resident Handbook and the Terms and Conditions of Residency provide more detail on each of these.

As a resident of Trinity you will:

- Participate in the life of the College.
- Strive for excellence academically and access what the College offers in terms of support.
- Treat other residents, their property and personal space with consideration at all times.
- Not use, possess or distribute illicit drugs or misuse legal drugs.
- Not consume alcohol if under 18 years of age.
- Not consume alcohol to excess or be significantly affected by alcohol while on campus.
- Smoke only in the designated smoking areas.
- Generally keep noise levels low and be especially quiet at night.
- Not compromise the safety or security of other residents or their property.
- Comply with Computer and Software Use Regulations of The University of Western Australia.
- Maintain a high standard of hygiene in your room and in the general environment by disposing of waste appropriately.
- Care for all residential property and observe safety and fire rules and regulations.
- Take responsibility for any damage you cause and take steps to correct it.
- Not allow any unauthorised person to make use of your accommodation or the catering services of the College.
- Accept that limited parking is available and only park on College grounds if a Permit has been allocated.
- Be responsible for your guests and visitors, including personally accepting responsibility should they breach this Code of Conduct.
- Respond appropriately to any reasonable requests and instructions from all members of staff, including Resident Advisors.
- Seek assistance if your rights are impacted upon and report problems that you feel unable to deal with.
CODE OF CONDUCT: ISSUE RESOLUTION

A  General College Process

1. If disturbed by the conduct of others, each resident has the right firstly to ask those concerned to stop the offending behaviour. If there is some hesitation about approaching them or a reasonable approach has been ignored, the resident should immediately contact their Resident Advisor, the Duty Officer, Security Officer, Caretaker or the Deputy Head.

2. When an action or activity in breach of the guidelines is observed, a member of staff will communicate informally with the resident about the breach and will request that the resident cease such activity.

3. If a staff member considers that the breach is not serious and the resident responds readily and positively, no further action is required.

4. If a staff member considers the breach is significant or is a repeated breach, then they will refer the matter to the Deputy Head or, if after hours, it will be recorded in the ‘Duty Officer Report’.

5. If a staff member considers the breach is of sufficient severity then the Deputy Head may be contacted regardless of the hour.

6. Where disciplinary action is considered necessary, the resident will be given an opportunity to discuss the matter in a meeting with the Deputy Head.

7. The Deputy Head is authorised by the College to take appropriate disciplinary action. However, disciplinary action that may involve suspension or expulsion will be referred to the Head of College.

8. When disciplinary action is taken against a resident, the resident's name will be treated in confidence and only those people directly involved in the disciplinary process will be informed.

Note that the above procedures in this document do not derogate from the normal disciplinary powers and responsibilities of relevant staff members, which may still be exercised as appropriate.

B  Resident Initiated Process

The following steps can be used when a person wishes to complain about a possible breach of the Code but will also be available to the College when it becomes aware of a possible breach of the Code and decides to investigate the matter itself.

Conciliation

1. Determine whether the behaviour is likely to be a breach of the Code. An individual may always seek advice from a member of the College staff, or an external advisor, to determine if the behaviour is likely to be a breach of the Code.

2. Decide whether you wish to make a complaint. If you wish to make a complaint, you will be asked to put your complaint in writing. The complaint must identify the resident/s you allege have breached the Code and what you allege has been done. It should be as specific as possible. The complaint should be forwarded to the Deputy Head of College.

3. All complaints will go through a conciliation process, unless the College decides otherwise. A conciliator will be appointed to meet with each party individually to discuss and try to reach agreement regarding the complaint, possible redress and future behaviour. If agreement cannot be reached, any party to the conciliation may ask for the allegations to be investigated. In this situation, the allegations will be referred to a Mediation Committee, unless the College decides otherwise.

4. Alternatively, even if the complainant does not ask for the matters to be investigated, the College may itself decide to investigate the allegations.

5. Conciliation is not a disciplinary process, and disciplinary outcomes will not necessarily result from this process. Breaches of an agreement reached via conciliation may result in additional action.

6. Prior to a conciliation agreement being finalised, the College will inform the parties involved if there is likely to be an investigation of the allegations of a breach of the Code by the College, irrespective of the outcome of the conciliation, so that the parties may take that fact into account in their negotiations.
**Mediation**

The Mediation Committee will consist of the Deputy Head of College, Club President, and two student representatives (one nominated by the Trinity Residents’ Club and one by the Deputy Head).

1. Referral to the Mediation Committee will be made through the Deputy Head of College.
2. When an issue is referred to the Mediation Committee, the Head will be informed.
3. Those involved will present in unemotional language the essential facts to the Mediation Committee.
4. The Mediation Committee may seek the advice or the presence of appropriately trained people. Those involved will be informed when such action is being considered by the Mediation Committee.
5. The Committee will make a written recommendation to the Head of College.

**C  Sanctions**

A resident may:

1. Be subject to censure or reprimand and be given warning that harsher disciplinary action may or will be taken;
2. Be required to make restitution or reparation;
3. Be required to undertake community reparation work within Trinity of such a nature and for such a period as the Deputy Head or Head shall determine. Such community reparation must be completed within one week unless another timeframe has been agreed to in discussions with the Deputy Head or Head;
4. Have imposed a fine or penalty commensurate with the nature of the offence. When a fine is imposed or more severe action is warranted, consideration will be given to previous fines, censures or warnings in determining the amount of the fine or the extent of the action. All fines will be contributed to Trinity’s Bursary Fund. Offenders will pay fines or undertake community reparation in lieu within one week of being notified;
5. Be suspended from Trinity for a stated period. If a resident has been suspended from College due to inappropriate behaviour, that resident will not be entitled to a refund of residential fees (accommodation or meals) while absent from College;
6. Not be permitted to reside at Trinity after completion of the current semester;
7. Be asked to leave Trinity, from a specified date, and possibly be denied further access to the College. If a resident is suspended or asked to leave Trinity, they may be required to vacate their room within 24 hours of the penalty being imposed.

Fines will not be imposed in addition to the suspension or removal of a resident from Trinity except when, in the case of damage to Trinity property or to the personal effects of other residents, compensation may be required.

**D  Appeals**

1. A resident may appeal to the person who has taken the action to retract or reconsider the action. The basis for the appeal may be on procedural or substantive grounds.
2. If an initial appeal fails, an appeal may be made to the next most senior member of staff or to the Deputy Head.
3. If an initial appeal is made to the Deputy Head and the resident is not appeased, a second appeal may be made to the Head in writing.
4. The Trinity Residents’ Club President may make an appeal on behalf of or in accord with a resident, provided that is the wish of the resident.
5. Any appeal or record of appeal will be treated with the same confidentiality as records of disciplinary breaches or actions.
COLLEGE POLICY: ALCOHOL AND OTHER DRUGS

Trinity does not approve of or condone the use of illegal drugs or the misuse of legal drugs. The College actively discourages drug dependency and drug abuse, and encourages residents and staff to have a responsible attitude towards the use of alcohol and drugs of any kind. Trinity, like The University of Western Australia, is committed to upholding the law of the State of Western Australia and Commonwealth of Australia relating to the use of both legal and illegal substances.

The College operates on the basic principle that residents are young adults. As young adults, residents are responsible for what they consume or use. Residents will decide if, what and how much alcohol and/or drugs they will consume. In making those decisions residents need to identify their own priorities and recognise that the use of alcohol and other drugs may affect a person’s judgement and can be potentially harmful: resulting in permanent damage to health, to relationships and to reputation and career prospects.

The College has a strong pastoral interest in its residents and will be as supportive as circumstances allow, in what are often difficult and complex situations. The College will provide information on the safe use of legal drugs and the reduction of harm to residents who abuse legal drugs; it will not support the abuse.

A  ILLEGAL DRUGS

1 The College does not condone illegal drug use, nor will it protect users from the law. Drug abuse is a personal decision. Treatment for abuse and the control of drug use are outside of the College’s resources and competence.

2 Use of illegal drugs may offend others in the College community. Those offended are entitled to make their complaints heard and such complaints will bring action from the College.

3 Residents who use, possess or distribute illegal drugs can expect to have their residency terminated and to have the matter referred to the police for action. The penalties for possession, use and distribution can be severe.

4 Trafficking or participating in trafficking in illegal drugs will result in the resident/s being required to leave College immediately. Expulsion will be based on reasonable evidence and the standard used will be less than that required for a criminal conviction.

5 Where use of illegal drugs is observed or trafficking is suspected, the College may rely on police or other appropriate resources to resolve the various problems identified.

6 Resident activities at Trinity are covered by relevant Commonwealth and State laws, the policies of The University and the College’s own policies and procedures.

B  ALCOHOL

1 Introduction

1.1 In Australia responsible alcohol consumption by adults is legally and culturally acceptable. Residents who are at College and over the age of 18 are legally entitled to purchase and consume alcohol. We understand that some residents expect to consume alcohol while they are in residence. It is the responsibility of residents to ensure that everything is done to minimise the harmful effects of alcohol and that this Policy is adhered to. The aim of this Policy is to encourage residents to make informed choices about the use of alcohol.

1.2 Consumption of alcohol at Trinity must be seen in the wider context of a community recognition and concern about the harmful physical, behavioural and social effects of excessive alcohol consumption. The College holds the view that the excessive consumption of alcohol is not an acceptable rite of passage and that such behaviour can lead to the point of harming self and/or others and can be life threatening.

1.3 The excessive use of alcohol does not diminish a resident’s personal responsibility for observing community rules and expectations. Where there is alcohol misuse, staff will deal with it sensitively and raise resident awareness of support services. When a resident’s alcohol consumption is consistently excessive or a resident demonstrates unacceptable behaviour resulting from the over-consumption of alcohol, the College reserves the right to apply appropriate sanctions.

1.4 The College is a living and learning environment where every resident must be respectful and considerate of others.

1.5 Resident activities at Trinity are covered by relevant Commonwealth and State laws, the policies of The University and the College’s own policies and procedures.

1.6 This policy should be read in conjunction with the College’s Resident Code of Conduct.
2 General Principles

2.1 Responsible consumption of alcohol is permitted in Trinity. ‘Responsible consumption’ means drinking in moderation within the limits prescribed below in 3 ‘Limits.’ Subject to this requirement:

2.1.1 Individual residents are permitted to have and consume alcohol in their rooms.
2.1.2 Individual and casual group drinking is permitted in some common areas.

See 4 ‘Venues and the Consumption of Alcohol’

2.2 Residents who prefer not to drink will be supported in this decision.

2.3 Drinking must not interfere with the interests and welfare of others. Behaviour that causes harm to individuals, property or the reputation of the College or the University is unacceptable. This includes behaviour that interferes with the reasonable expectation of an environment conducive to study and to sleep, or that disregards the appropriate responsibilities and strategies for conducting events and functions.

3 Limits

3.1 Residents under the age of 18 must not consume alcohol. Residents must not provide alcohol to anyone under the age of 18.
3.2 Residents will not drink with the aim of becoming intoxicated. Residents will not consume alcohol to excess or be significantly affected by alcohol while on campus.
3.3 Residents must not provide alcohol to anyone who is intoxicated.
3.4 Residents must not be subjected to any pressure to drink.
3.5 Drinking games/competitions are not to occur at Trinity or at events associated with the College. Any materials or apparatus thought to be part of drinking games may be confiscated without notice and not returned. Any staff member may implement this action or make a report.
3.6 In all areas (including residents’ rooms) and at all times, unreasonable or anti-social behaviour (including excessive noise) that disturbs or interferes with others is inconsiderate and unacceptable and will not be tolerated.
3.7 Large groups, the presence of significant numbers of non-residents and/or excessive quantities of alcohol are not permitted.

4 Venues and the Consumption of Alcohol

4.1 Residents over the age of 18 may drink in moderation in their rooms, in the wing common rooms and in the outdoor areas (after 7.30pm outdoors only in the Western Outdoor Dining area). Residents are expected to use their own judgement in recognising what would be a reasonable group size; a sensible guideline would be the number that can be comfortably accommodated in the room, or by the seating available in an outdoor area.
4.2 Alcohol may be consumed in moderation in the Robinson Room, without permission from Resident Services. Alcohol may not be consumed in any of the other College common rooms or in the Trinity Room without prior permission.
4.3 Residents are expected to leave areas clean and tidy, and to ensure that bottles and cans are taken to a recycling bin; this is not to be left to College staff.
4.4 Apart from the rooms and areas noted above, alcohol is not to be consumed in any other College facility unless prior arrangements have been made with the Deputy Head of College.
4.5 Residents wishing to organise a function or event using College facilities must get the permission of the Deputy Head of College (see ‘Social Events’ in the Resident Handbook).

5 Visitors to the College

5.1 Visitors, including ex-residents, to Trinity are subject to this Policy.
5.2 Residents are responsible for ensuring that their visitors and guests comply with this Policy.
COLLEGE POLICY: NOISE

Every community has its implicit and explicit rules for acceptable social behaviour; without these shared expectations communities would not function viably. A residential college community is no exception. Respecting the values of the College and the rights of others should be a priority for all who have the privilege to live on campus.

The general expectation is that residents will exercise a high degree of self-regulation and accept responsibility for regulating their own behaviour in accordance with the College’s Code of Conduct. Every resident is expected to be respectful and considerate of others at all times and to promote a sense of community within the College. The responsibility for maintaining such an environment rests with each one of us.

One of the major challenges of living together in harmony is that of being able to live in College without being affected by undue loud noise. The College is also a social place and clearly there will be a level of noise. It is the responsibility of all residents to balance these aspects and in doing so ensure that an environment conducive to study, sleep and sensible social interaction is maintained.

A  Expectations

Every resident is responsible for the maintenance of good order and reasonable quiet in his or her room and in common areas. All residents need to be aware of the noise they and their guests are making regardless of the hour of the day and ensure that they are not unreasonably disturbing their fellow residents.

Residents should be particularly mindful of the noise generated from normal activity in a room such as listening to music, watching TV, holding small gatherings, sport or other activities in quads or common areas, and particularly returning late at night to the College.

Residents are expected to use their judgement with regard to the acceptable number of people in a social gathering; although a sensible guideline would be 6 -8 people in a resident’s room. Outside, the amount of seating available should give a reasonable guide to the size of the gathering.

If you are unsure what constitutes unreasonable noise you are encouraged to discuss this with your Wing Resident Advisor.

At all times, what constitutes an acceptable level of noise at any time is at the discretion of the staff of the College, including the Resident Advisors, the Security Officer and the Caretaker.

B  Specific Noise Restrictions

Residents can generally expect the College to be reasonably quiet environment at all times. Excessive noise at any hour of the day or night is unacceptable.

The minimum quiet hours are 10.30pm to 9.00am from Sunday night to Friday morning and 10.30pm to 10.00am from Friday evening until Sunday morning. This does not imply that excessive noise is acceptable at other times. All other times are courtesy hours and require moderation of noise levels.

Variation to quiet hours for examination periods and study breaks will be advertised.

Residents who have completed examinations are able to remain in College but only on the proviso that they do not create any issues for other residents. From time to time common areas may be closed to ensure that the College is free from noise that will disturb residents’ study and sleep.

C  Responsibility for Addressing Noise

If you are being disturbed by noise you should speak with the person/s making the noise, discuss the effect it is having on you and request that they lower the level of noise.

If you are uncomfortable approaching the person/s generating the noise or they are unresponsive to your request, you should contact your Wing Resident Advisor, the Duty Officer or the Security Officer.

Residents are expected to comply with any request relating to loud noise. If a request to lower noise is not appropriately acted upon then those making the noise may be subject to sanctions.
FRIENDSHIP, LEARNING GROWTH